

NOTICE INVITING QUOTATION

Sealed quotation affixing court fee stamps amounting to Rs. **8.25** (Rs. Eight & Twenty five paisa) only are hereby invited from intending Offset Printing Presses for printing Enumeration Forms of Biswanath Election District in connection with proposed Special Intensive Revision of Photo Electoral Roll subject to the following terms and conditions and will be received by the Election Officer, Biswanath up to **3.00 P.M.** of **30/08/2025** at his Office chamber and will open the quotation on the same day at **4.00 P.M.**

1. The offset printing press must have registered with Printing & Stationary Department, Govt. of Assam and sufficient manpower and machinery to meet emergent need.
2. Rates should be exclusive of GST/ I.T. etc. The rates of printing should be inclusive of the cost of papers also (i.e. cost of printing with paper).
3. The Rates of printing of Enumeration Forms should be in Both side of A4 size paper **75 GSM** (inclusive of paper cost) should not be above **Rs. 2.80** .
4. In case of printing error, the respective press will be responsible and shall have to bear the cost of reprinting.
5. This Office gives no assurance to the L-1 bidder to award the work at his quoted rate. If the undersigned finds that the L-1 rate is on the higher side.
6. The undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate.
7. The authority is not bound to issue order to the successful bidder.
8. **Income Tax clearance/GST Registration Certificate** must be submitted along with quotation.
9. Payment of bill will be made as per Assam Govt. Rules on receipt of fund through budget allotment from time to time. The undersigned will not be responsible for any delay in payment of bill for reasons beyond his control/authority.

Quotation may be submitted in the format given below:-

Size of Enumeration Forms	Description	Rate per page
A4 size (both side)	Full page in A4 (both side)	


District Commissioner
&

District Election Officer, Biswanath.

Memo No. BNE- 59/2020/120
Copy forwarded to: -

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Dated Biswanath Chariali, the 29th August, 2025.

1. The Chief Electoral Officer, Assam, Permanent Capital Complex, Block 'C', 4th Floor, Dispur, Guwahati - 6 for favour of kind information
2. The District Information & Public Relations Officer, i/c, Biswanath, Biswanath Chariali for wide publicity through one local daily newspaper.
3. The DIO, NIC, Biswanath for information & necessary action.
4. The Office Notice Board for information.


District Commissioner