

GOVERNMENT OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER & DISTRICT ELECTION OFFICER  
BISWANATH :: BISWANATH CHARIALI.

**SHORT NOTICE INVITING QUOTATION**

Sealed Tender affixing court fee stamps amounting to Rs. **8.25** (Rs. Eight & Twenty five paisa) only are hereby invited from intending offset printing presses for printing of Photo Electoral Rolls (PERs) of Biswanath Election District in connection with Special Summary Revision of Photo Electoral Roll with reference to 01/01/2026 as the qualifying date subject to the following terms and conditions and will be received by the Election Officer, Biswanath up to **3.00 P.M.** of **21/11/2025** at his Office chamber and will open the quotation on the same day at **4.00 P.M.**

1. The offset printing press must have registered with Printing & Stationary Department, Govt. of Assam and sufficient manpower and machinery to meet emergent need.
2. Rates should be exclusive of GST/ I.T. etc. The rates of printing should be inclusive of the cost of papers also (i.e. cost of printing with paper).
3. The Rates of printing of PER should be in both size of A4 size paper **75 GSM** (inclusive of paper cost ) should not be above **Rs. 2.80** and in case of one side of A4 size paper of 75 GSM (inclusive of paper cost) should not be above **Rs. 1.90**
4. In case of printing error the respective press will be responsible and shall have to bear the cost of reprinting.
5. This Office gives no assurance to the L-1 bidder to award the work at his quoted rate. If the undersigned finds that the L-1 rate is on the higher side.
6. The undersigned may negotiate the price with L-1 bidder at the rate deemed appropriate.
7. The authority is not bound to issue order to the successful bidder.
8. **Income Tax clearance/GST Registration Certificate** must be submitted along with quotation.
9. Payment of bill will be made as per Assam Govt. Rules on receipt of fund through budget allotment from time to time. The undersigned will not be responsible for any delay in payment of bill for reasons beyond his control/authority.

Sample of PDF of the Electoral Rolls and may be inspected at the office of the Election Officer, Biswanath.

Tender may be submitted in the format given below:-

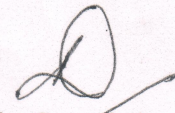
Size of Electoral Roll	Description	Rate per page
A4 size (one side)	Full page in A4 size (one side)	
A4 size (both side)	Full page in A4 (both side)	

  
District Commissioner  
&

District Election Officer, Biswanath.

Memo No. BNE- 59/2020/**225** (A) Dated Biswanath Chariali, the **17<sup>th</sup>** November, 2025.  
Copy forwarded to: -

1. The Chief Electoral Officer, Assam, Permanent Capital Complex, Block 'C', 4th Floor, Dispur, Guwahati - 6 for favour of kind information with reference to his letter No. ELE-60/2025/2 Dated 30/10/2025.
2. The District Information & Public Relations Officer, i/c, Biswanath, Biswanath Chariali for wide publicity through on local daily newspaper.
3. The DIO, NIC, Biswanath for information & necessary action.
4. The Office Notice Board for information.

  
District Commissioner  
&

District Election Officer, Biswanath.