

**MINUTES OF THE SUB-DIVISIONAL DEVELOPMENT COMMITTEE MEETING
HELD UNDER THE CHAIRMANSHIP OF ADDL. DEPUTY COMMISSIONER &
I/C BISWANATH SUB-DIVISION AT THE CONFERENCE HALL OF THE OFFICE
OF SDO (C), BISWANATH ON 24.04.2023 AT 11.00 AM**

ATTENDANCE SHEET AT ANNEXURE – I

The Sub-Divisional Development Committee meeting of Biswanath was held under the chairmanship of Addl. Deputy Commissioner & i/c Biswanath Sub-Division at the conference hall of office of the SDO (C), Biswanath on 24.04.2023 at 11.00 AM. The meeting was attended by CEO, Biswanath Zilla Parishad; Addl. Deputy Commissioner (Dev.), Biswanath; SDO i/c, Gohpur, Election Officer, Biswanath; all the HoDs of Biswanath.

After the threadbare discussion the following decision have been taken:

Name of the Department	Action Points
P&RD	<ul style="list-style-type: none"> ➤ CEO Biswanath Zilla parishad is requested to complete the pending kutcha houses by 5th May, 2023. ➤ A report of Amrit Sarovar may be prepared before 3rd May, 2023.
Agriculture	<ul style="list-style-type: none"> ➤ DAO I/C, Biswanath is directed to speed up the Registration of PM-KISAN and PMFBY along with Aadhaar seeding and e-KYC of the beneficiaries. ➤ Complete target of Registration of 1 (One) number of FPC ➤ Prepare a Success Story of one FPO to be displayed at DC Conference to be held at Tinsukia
Education	<ul style="list-style-type: none"> ➤ All pending proposal under KRITYAGYATA may be followed up at the earliest and Inspector of School, I/C Biswanath is directed to communicate to Govt. and intimate the same to the undersigned. ➤ Under Vidyanjali Scheme a report may be prepared for actual installation of fans in the school under Biswanath. ➤ Complete saturation of installation of LED Bulbs in schools must be completed at the earliest. ➤ Drinking water saturation in schools must be done in coordination with EE, PHED. ➤ Inspector of School, I/C Biswanath is directed to look into smooth distribution of uniform and ensure that the quality of uniform is good. ➤ All Mentors and Mentee under Aarohan scheme must be registered by the end of the month.
PHED	<ul style="list-style-type: none"> ➤ The Addl. Deputy Commissioner, i/c Biswanath instructed that the FHTC target of April month has to be met positively. Moreover, a minimum of 2500 FHTCs must be completed before 3rd May, 2023 ➤ Strict deadline may be given to the contractors delaying the

	<p>work and cancel the work if necessary.</p> <ul style="list-style-type: none"> ➤ The target of Har Ghar Jal certificates may be achieved before 3rd May, 2023. ➤ Atleast 100 ODF+ villages and 1 no. of model village to be achieved by 3rd May, 2023. ➤ A special focus must be given to schemes of JJM under Tea Garden area and speed up the completion of schemes.
Social Welfare	<ul style="list-style-type: none"> ➤ Detailed report of child marriage with respected to meetings conducted at the Block, GP and ICDS Project level may be submitted to the undersigned on or before 3rd May, 2023. ➤ Child protection status report to be furnished to the undersigned.
Health	<ul style="list-style-type: none"> ➤ Expedite the process & issue of e-KYC for AysuhmaanBharat card holder beneficiaries and submit updated report regularly to the undersigned. ➤ Comparison of health institutions rated under Swasthya Utsav, 2023 may be submitted with detailed report. ➤ Focus on achieving at least 2 LaQshya certified facilities by the end of the year.
APDCL	<ul style="list-style-type: none"> ➤ The status of revenue collection of Biswanath & Gohpur Electrical Sub-Division may be submitted on or before 3rd May, 2023. ➤ Ensure saturation in electrification of schools and AWCs.
PWD (Building)	<ul style="list-style-type: none"> ➤ The handing/ taking over of sports complex at Ghahigaon may be completed at the earliest after due consideration amongst Sports Association, PWD (B) and District Sports Department. ➤ A scheme wise review meeting with all the contractors of on-going schemes must be called on and report may be submitted to the undersigned before 3rd May, 2023. ➤ A proposal for revised estimate of ITI, Balipukhuri may be prepared and send to the appropriate authority for approval.
Handloom & Textiles	<ul style="list-style-type: none"> ➤ A success story of FPC under H&T Department may be submitted to the undersigned to be displayed at the DC Conference. ➤ Increase checks on sale of powerloomgamosa and mekhela sadors.
Industries	<ul style="list-style-type: none"> ➤ Share at least one success story of startup in Biswanath.
Sports	<ul style="list-style-type: none"> ➤ Actively monitor school playground scheme. ➤ DSO to ensure takeover of the stadium at Ghahigaon, Gohpur.

The Addl. Deputy Commissioner i/c Biswanath Sub-Division requested all the HoDs to achieve the targets at the earliest and addressed the issues related to respective departments from time to time.

The meeting ended with a vote of thanks from the chair.

Jayou
3-5-23
Addl. Deputy Commissioner
i/c Biswanath Sub-Division

Memo No. BND-28/2016/ 1390
2023

(A)

Dated B. Chariali 3rd May'

Copy to:-

1. The CEO, Biswanath Zilla Parishad for kind information.
2. All the ADCs, Biswanath for information.
3. All the concerned HoDs for information and necessary action.
4. Office file.

Jayou
3-5-23
Addl. Deputy Commissioner
i/c Biswanath Sub-Division