

MINUTES OF DDC MEETING FOR THE MONTH OF JULY, 2026

Subject	Minutes of the meeting of District Development Committee, Biswanath
Date & Time	20th July, 2026, 11:30 AM
Venue	Conference Hall, O/o the District Commissioner, Biswanath
Participants	Annexure-1

The meeting was chaired by **Smti. Karabi Saikia Karan, ACS, District Commissioner, Biswanath**. At the very outset, the chair welcomed all the HoDs present in the meeting. The meeting was commenced with the discussion on the action points of the minutes of the last DDC meeting held on 10/06/2026.

The discussions of the meeting are as follows:

Sl No.	Administrative Department	Scheme/ Project	Decision/ Acton to be taken	Agency responsible & Timeline
1	Agriculture	Farmer registration	The DC directed the DAO to collect the Panchayat Electoral Rolls to facilitate farmer registration..	DAO
		PM-KISHAN	The DC directed the DAO to ensure the proper utilization and accounting of administrative expenses under PM-KISAN.	
		Misc.	- The Chair directed the District Agriculture Officer (DAO) to convene the District Farmers' Advisory Committee (DFAC) meeting at the earliest and ensure that all relevant stakeholders participate to discuss agricultural issues and review the implementation of ongoing schemes. - The Chair also directed the DAO to look into the vegetable and kitchen Gradens in schools.	
2	HEALTH & FAMILY WELFARE	ANC registration	The Chairperson directed all concerned to ensure 100% ANC registration of all the pregnant women within 1st trimester and directed all SDM&HOs and BPMs of the Block PHCs to take immediate necessary action for the same.	Jt. Director of Health Services
		Wage compensation scheme	The Chairperson directed the SDM&HOs to submit the line list of all the ineligible beneficiaries in regards to the Wage compensation scheme. It was also instructed to submit the list of beneficiaries who don't have no any document (ADHAR etc) for opening of bank account.	

	HEALTH & FAMILY WELFARE	ABHA generation	• The Chairperson directed Jt DHS and other officials to take immediate necessary action to complete the process of 100% ABHA generation as per the specified target. It was also suggested to utilize the platform of farmers registry camps organized by Agriculture dept. • The chair directed the DPM, ASRLM to spread awareness regarding ABHA ID, PMSBY in CLF meeting	Jt. Director of Health Services
		e-KYC generation.	• The Chairperson directed Health dept to take immediate necessary steps for improving the status of e KYC generation.	
		NTEP	• The Chair expressed satisfaction with the overall performance of the NTEP team in Biswanath. However, the DC directed the Joint Director of Health Services (Jt. DHS) and the District Tuberculosis Officer (DTO) to engage radiographers within three days to ensure effective utilization of the Handheld (HH) X-ray machines for enhancing the screening of vulnerable populations across the district. • The DC directed the District Tuberculosis Officer to constitute a "TB MukT Bharat Team" comprising My Bharat Volunteers and NCC Cadets to strengthen tuberculosis awareness and elimination activities. • The DC directed the Chief Executive Officer (CEO), Zila Parishad, to facilitate the engagement of 200 Nikshay Mitras. The Education Department, ASRLM, and the Lead District Manager (LDM) were directed to mobilize 50, 100, and 50 Nikshay Mitras, respectively, to provide nutritional and treatment support to tuberculosis patients under the Nikshay Mitra initiative.	
3	COOPERATION	M-PACS Registration	• The chair directed the ARCS to expedite and register the remaining M-PACS in the uncovered GP, convening by raising awareness among the public in collaboration with NABARD and Apex Bank.	REGISTRAR OF COOPERATIVE SOCIETIES

4	AH & VETERINARY	Vaccination	The Chair directed the DVO to complete the animal vaccination process within the stipulated time.	DVO
		Aadhaar Seeding	The Chair directed the DVO to uplift the position of the district in terms of aadhaar seeding	
5	EXCISE	Revenue	- The Dy. Sup. apprised the Chair that the district ranks third in the state in terms of liquor consumption. - The Chair directed the Dy. Sup. to submit a proposal to the higher authority requesting a reduction in the district's revenue collection target.	DY. SUPERINTENDENT
6	PWRD	RIDF-XXVII	- The Chair expressed concern over the delay in the execution of works under RIDF-XXVII in the Gohpur Sub-Division. - The Chair directed the EE concerned to expedite the works and ensure their early completion.	EE
		Misc.	The Chair directed the EE concerned to expedite all the ongoing works and ensure their early completion.	
7	FISHERY	PMMSY	The DFO apprised the Chair that all works under the Pradhan Mantri Matsya Sampada Yojana (PMMSY) for FY 2024–25 have been completed.	DFO
		NFDP Registration	- The Chair directed the DFO to continue extending the benefits of the NFDP to the existing registered farmers and to bring more eligible farmers under the registration process. - The Chair directed the DFO to achieve the target for the month of July at the earliest.	
8	IRRIGATION	Overview of Irrigation Schemes	- The Executive Engineer, Gohpur Division, and Biswanath Behali Division, presented the overview of irrigation schemes in the district, including the present available command area. They also apprised the current status and progress of the ongoing irrigation schemes. - The Chair instructed both Executive Engineers to ensure	EE

	IRRIGATION		the timely completion of all incomplete ongoing works. • In response, both Executive Engineers informed that the remaining works, mainly the underground PVC distribution network, could only be executed after the harvesting of the Sali paddy	EE
9	APDCL	Electrification of Unelectrified Households under RDSS (Additional Household Scheme)	• The Chair emphasized that rapid electrification of all unelectrified households under the RDSS (Additional Household Scheme) must be treated as a priority. • It was noted that timely completion of electrification works is critical to achieving universal household connectivity and ensuring equitable access to electricity. • The Chair directed APDCL to expedite survey, planning, and execution activities, with special focus on remote and underserved areas. • Departments were advised to extend necessary support to APDCL in terms of coordination, resource facilitation, and administrative clearances. • Progress monitoring mechanisms were discussed, and it was agreed that periodic review meetings will be held to track implementation status.	AGM
		Coordination with APDCL during DPR Formation of Development Projects Involving Electrical Infrastructure	• The Chair highlighted the importance of interdepartmental coordination to avoid delays and duplication in project execution. • All line departments were requested to liaise with APDCL at the DPR (Detailed Project Report) stage of any development project that involves alteration, shifting, or modification of electrical infrastructure. • This measure is intended to ensure technical feasibility, safety compliance, and cost optimization. • APDCL representatives assured full cooperation and timely technical inputs during DPR preparation. • Joint site inspections to be	

	APDCL		conducted where necessary before DPR finalization.	AGM
10	SOCIAL WELFARE		- The Chair directed the I/C DSWO Biswanath to submit list of damaged AWCs to CEO Zilla Parishad. - The Chair also directed I/C DSWO Biswanath to submit a list of AWCs where drinking water is not available to PHE department. - The Chair asked about the progress of Model AWC construction to which I/C DSWO presented the progress of the Model AWCs. The Chair directed I/C DSWO to call all Chairman and Member Secretary of Construction Committees for a review meeting. - The Chair instructed I/C DSWO to complete cent percent growth monitoring in Chaiduar and Pub- Chaiduar ICDS projects. - The chair instructed to improve Poshan tracker Indicator of Pub-Chaiduar, Chaiduar and Sakomatha Blocks.	DSWO I/C
11	LABOUR LABOUR		- The Labour Officer i/c apprised the Chair regarding enforcement and compliance measures taken under the Codes and Acts. The Labour Officer i/c also informed regarding the child labour rescue drives as well as awareness drives undertaken. Along with that various initiatives taken for registration of construction workers was also mentioned. And that, as per directions received in previous meeting letters were drafted to various departments for facilitating registration of construction workers as well as undertaking regarding prohibition of child labour. - The Chair enquired regarding various benefits received under BOCW Act. The Chair also directed the Labour Officer i/c to once again post the letters addressed to the HODs in the administration group.	LABOUR OFFICER (i/c)
12	HANDLOOM & TEXTILES		The Assistant Director, Handloom & Textiles, Biswanath apprised the house of the achievements under the	ASSISTANT DIRECTOR, HANDLOOM & TEXTILES

			Weavers Mudra Scheme, PMJJBY, PMSBY, and other Central and State Sector welfare schemes being implemented in the district. He also informed the house about the progress made under the Weavers' Pehchan Card and Yarn Passbook (NHDC) schemes, which have been initiated for the benefit of eligible handloom weavers. The Chair directed the department to maximize the achievement under the Weavers Mudra Scheme so that the maximum number of eligible weavers can avail institutional credit. The Chair also emphasized the need to intensify enrolment under PMJJBY and PMSBY, as these schemes provide premium subsidy and valuable social security benefits to handloom weavers.	
13	SOIL CONSERVATION		The Divisional Officer appraised that there are currently four developmental schemes under RIDF among which 2 are already completed, and 1 developmental scheme under SDMF is under progress. The DO also appraised that the department is conducting field survey in collaboration with Revenue Department (CO, Biswanath Circle) for rejuvenation of Gandaki river to be proposed under SDMF.	Divisional Officer
14	Municipal Board, Biswanath.		The chair directed the EO to take help of Police personnel to drive compliance on pending PMAY 1.0 house construction, those in the not started level	EO
15	DI&CC DI&CC		The Chair reviewed the functioning of the DI&CC where a detailed presentation was given regarding functioning of the department along with current status of implementation of several departmental schemes. The Chair instructed the DI&CC to focus on strengthening the food processing sector of the district in collaboration with the Agriculture Department.	GM GM
17	PHE	Jal Mitra Salary	The chair directed the concerned officials to scrutinize and verify the number of Jal Mitras receiving salary and submit the updated status for review.	EE
		School	The concerned officials were	

	PHE	Infrastructure	directed to submit the status of all schools with regard to the availability of toilets, boundary walls and running water facilities , and to identify schools where any of these facilities are lacking.	EE
		JJM Schemes Yet to be Started	A consolidated list of all Jal Jeevan Mission (JJM) schemes yet to be started shall be prepared and submitted to the Chief Executive Officer, Zilla Parishad, for necessary action.	
		Tariff Collection and Water Users' Committees	The concerned officials were directed to conduct awareness meetings regarding water tariff collection and to activate/revive the Water Users' Committees in coordination with the PRI representatives for effective tariff collection and sustainable management of drinking water schemes.	
	PHE	Swachh Bharat Mission (SBM)	- The concerned officials were directed to ensure early completion of all pending Community Sanitary Complexes and resolve any issues hindering their completion - All land-related issues concerning SBM works, particularly Community Sanitary Complexes, shall be identified and resolved in coordination with the concerned authorities - A consolidated list of non-functional Drainage Treatment Plants shall be prepared and submitted to the District Commissioner for review and necessary action. - The concerned officials were directed to include the proper and updated status of Plastic Waste Management Units (PWMUs), including the status of machinery and functioning, in the presentation (PPT) for review.	EE

18	Education	Aadhaar Camps	The Chair Directed the IS to organise aadhaar camps in schools	IS
19	Sericulture		The Chair directed the Concerned Officials to hand a written proposal to DC regarding requirement of cleaning farms and fence.	Superintendent of Sericulture
20	MB/DTO		- The concerned Municipal Board/authority was directed to install appropriate “No Entry” signboards for e-rickshaws at identified restricted stretches to regulate their movement and ease traffic congestion. - The concerned authority was directed to identify and submit a list of locations experiencing heavy traffic congestion within the urban areas for taking suitable traffic management measures.	EO & DTO
21	Employment Exchange		The Employment Officer was directed to submit a proposal for establishment of an EPFO Office at Biswanath for consideration and necessary action.	Employment Officer
22	PWD Roads		The Chair directed the PWD (Roads) officials to expedite the implementation and completion of ongoing works under Asom Mala.	EE

The meeting ended with vote of thanks from the Chair.

Digitally signed by
KARABI SAIKIA KARAN
Date: 11-08-2026
13:12:37
District Commissioner,
Biswanath

Memo No.95014/DFA/603280 (A)

Dated B.Chariali, the Aug, 2026

Copy by email for information and necessary action:

1. The Secretary to the Govt. of Assam, T&D Department, Dispur.
2. The Evaluation and Monitoring Division, T&D Department, Dispur
3. The Co-District Commissioner, Behali.
4. The Co-District Commissioner, Gohpur.
5. All the District Heads of Administrative/Development Departments &DDC Members.
6. All the BDOs/Circle Officers.
7. The DIO NIC & District Website manager to upload the DDC minutes and confirm the same within 24 hours of approval of minutes.

(e-signed)
District Commissioner,
Biswanath

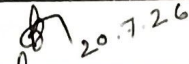
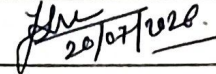
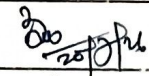
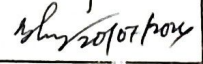
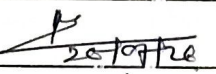
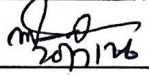
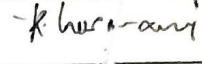
ATTENDANCE SHEET

Meeting of the District Development committee for the month of July 2026

Venue : Conference Hall, O/o the District Commissioner, Biswanath

Time : 11:00 AM

Date: 20/07/2026

Sl. No.	Name/Designation	Mobile No.	Signature
1	District Commissioner, Biswanath		
2	CEO, Biswanath Zilla Parishad, Biswanath		 20.7.26
3	Co-District Commissioner, Behali		 20/7/26
4	Co-District Commissioner, Gohpur		 20/07/2026
5	Addl. District Commissioner, Biswanath		
6	Addl. District Commissioner, Biswanath		
7	Addl. District Commissioner, Biswanath		
8	Asstt. Commissioner, Biswanath		
9	Asstt. Commissioner, Biswanath	9865577827	
10	Asstt. Commissioner, Biswanath		
11	Asstt. Commissioner, Biswanath		
12	Sakungapam Sarka, AGM, APDCL	98641 39090 ✓	
13	Prasanta Kumar ARS Biswanath	8135072575 ✓	 20/07/26
14	Dr. Mahendra Khushi SDO	9678172273 ✓	 20/07/2026
15	Rupak Kr. Saha I.E, BNE K. DSE	9802798545 ✓	 20/07/26
16	Mokul Ali Ahmed, Supt. of Subculture BNE	9707935246 ✓	 20/7/26
17	Mukul Sarma EE, Gohpur CSDTRD	7002275959 ✓	 20/7/26
18	Ganesh Barah, SDO, Lichang	9859556701 ✓	
19	Sandeep Debnath, LHM	70028-10416	
20	Dr. Jogen Ch. Barua, H.K.	9435082128 ✓	
21	Dr. Nripen Saha, DTO	9435006951 ✓	
22	Kanu Choudhary, S.D.O	6901934541	
23	Manoj Kumar Mishra, LHM	8250287662	
24	Debjit Kumar EE (RHE)	9954693901	
25	Kangana Goswami, I.C. DSWO CDDO	7002693404 ✓	

26			
27	Prastuti Bhuyan 1/1 DPO	8153833793 x	hpo
28	Santance yoga, DPM ASRUM	85811-87942	7.
29	Tabraj Islam	84718697071	Islam.
30	PS Baruah Inspector FPDACA Biswanath	7002609614 *	8
31	Chandru Br. Limbu PWD Gohain CS-DTRD	8011756059 ✓	Sh
32	Pallabi Deui, DCO, DPM DPMU	9707740770	Shri
33	Dipanka Boruah, DDM-1DSP	8638536900	Boruah
34	Dijumoni Gohain - AAM, NHM	9101424234	Ghain
35	Suman Thakur - ite dom, NHM	8822394739	Suman
36	Deb Kumar Boruah (DPC)	9859033370	Dm
37	Monali Beiga (DMC) DHEW, WCD	8134826921	HB
38	Parishmita Dutta (DCO) Boshm	9577298828	Sh
39	Tanjum Islam Hazaika DPC, WCD	9678719087	Hazaika
40	Mehraj Islam Boruah, 17, Mirimshukhi WCD ✓	700619291	WCD
41	Smaj Gupta, Biswanath 2P	8436872242 ✓	Sh
42	Chanjali Bardoloi Biswanath 2P	8486502669	Chanjali
43	Phimanshu Boria. Forest Ranger.	8822157236	Sh
44	Apal Das, RS	9101702587	Sh
45	Manashi Dasika CA, OSC Biswanath	7578046687	Sh
46	Pooja Mishra, BSC District Jail, BSC	9957728966	Sh
47	Ratna Ch. Mochahary P.W. D Building ✓	7086447625	(Bm).
48	Nabadyut Kalita. Asst Director Handloom & Textiles. ✓	7399506930	Nalita
49	Rong Bong Tekang EE Irrigation Biswanath ✓	9085705131	Sh
50	Bhargab Bhattacharyya, EE Irrigation Gahpur ✓	8638207166	Sh
51	Puja Kumari, EO, GMRB	9971943240	Sh
52	Leeyan Hazarika, DTD	9401651922	Sh
53	Prabesh Kr Ma. EO, BCMB ✓	8874519842	Sh
54	DM. Rajib Narayan Kalita, DPM, ADM	7002721236	Sh
55	Akankhya Hazarika (AEO, EE-Bisw)	7578907677	Sh

56			
57	Jahnabi Borah, LOIC Bishwanath	8011315467	<i>Jahnabi</i>
58	Rajib Nayaka, Sub-divisional Statistical Officer	9101165718	<i>Rajib</i>
59	Abinash Bhattacharya, Inspector of Stats. SDO, Bishwanath	8134994187	<i>A</i>
60	Ramen Barua Divisional officer S.C. Division	9613582190	<i>Ramen</i>
61	Tarun Borah R/O San Conservation	9954992525	<i>Tarun</i>
62	Anknyoti Barua D.S.O	86385 80833	<i>Anknyoti</i>
63	Lalit Sarker C.I	6000763589	<i>Lalit Sarker</i>
64	Priganka Bhattacharya C.P.M, BCMB	7002783801	<i>Priganka</i>
65	Aishik Deka, GM(1C), DI&CC	86389 32289	<i>Aishik</i>
66	Pranjit Borah, EE, Bishwanath, WRD	9864017649	<i>Pranjit</i>
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