

DDC MEETING MINUTES FOR THE MONTH OF MAY & JUNE, 2026

Subject	Minutes of the meeting of District Development Committee, Biswanath
Date & Time	10th May, 2026, 10:30 AM
Venue	Circuit House Conference Hall, Biswanath Chariali
Participants	Annexure-1

The meeting was chaired by **Sri Lakhinandan Saharia, ACS, District Commissioner, Biswanath**. At the very outset, the chair welcomed the Hon'ble Member of Parliament 11-Sonitpur HPC, Hon'ble MLA of Sootea, Biswanath, Behali and Gohpur LAC. The meeting was commenced with the discussion on the action points of the minutes of the last DDC meeting held on 07/05/2026.

The discussions of the meeting are as follows:

SI No.	Administrative Department	Scheme/ Project	Decision/ Acton to be taken	Agency responsible & Timeline
1	Agriculture	PMFBY	The Hon'ble MP and MLAs of Naduar, Biswanath, Behali, and Gohpur LACs unanimously resolved to facilitate the inclusion of farmers in Biswanath who have been granted land rights under the Forest Rights Act (FRA) under the coverage of the Pradhan Mantri Fasal Bima Yojana (PMFBY).	DAO
		PM-KISHAN	The Hon'ble MLAs emphasized the importance of undertaking a mass land mutation drive in coordination with the Gaon Panchayats and Circle Offices to ensure that eligible farmers, whose land records have not yet been mutated in their names, are able to avail themselves of the benefits of the 23rd installment of PM-KISAN. This initiative is expected to facilitate the inclusion of the remaining 6,493 beneficiaries who were excluded from the 22nd	

			installment, thereby ensuring continued financial assistance under the scheme.	
		Paddy Procurement	- The Hon'ble MLA of Gohpur emphasized the need to expedite the pending payments for paddy procurement to ease the financial distress of farmers. - The Chair directed the DFO to expedite the settlement of pending payments at the earliest.	
		Misc	- The DAO apprised the shortage of fertilizers for farmers in Biswanath District and also informed about incomplete data on the IMFS portal. The Hon'ble MP and MLAs emphasized the need to address these issues in the forthcoming Assembly session. They further stressed resolving technical issues such as completion of IMFS portal data for Biswanath and implementation of GPS tracking for fertilizer dealers and transportation vehicles, for the welfare of farmers in the district. - The Hon'ble MLA, Naduar LAC emphasized the need to streamline fertilizer distribution and transportation to benefit small tea growers in Biswanath District. - The Chair directed the DAO to submit a detailed letter providing a logical explanation of agriculture-related issues, with copies marked to the Hon'ble MP and MLAs, so that the matter may be taken up with the Director of Agriculture for necessary resolution.	DAO
			The DAO apprised the issue of Mustard Procurement due to excess moisture content at the	DAO

		Mustard Procurement	time of procurement in Biswanath district. - The Hon'ble MP and MLAs decided that mustard procurement shall be undertaken before 15th February every year, instead of April, to avoid the issue of excess moisture in mustard. - The Hon'ble MP and MLA took resolution to consider the incorporation of drier part in machine in the subsidized rate for Biswanath in case of mustered processing.	
		Soil Health card	- The DAO apprised the committee that 57,932 soil samples have been completed against the targeted 54,050 samples, achieving 107.18% progress (as on 06.06.2026) in Biswanath district. - The Hon'ble MLA of Gohpur emphasized the importance of achieving 100% coverage of Soil Health Cards for the judicious use of fertilizers. - The Chair also stressed the need for gradual achievement of 100% Soil Health Card coverage in Biswanath district. - The Hon'ble MLA of Biswanath advised the DAO to explore the possibility of involving the Agricultural University of Biswanath in soil sample analysis to expedite the process. He further suggested that a proposal be submitted to the Government requesting arrangement for soil sample analysis at the University at a subsidized rate.	
2	PWRD	Ropeway system over Brahmaputra at Biswanath Ghat	The EE apprised the progress of the ropeway project, which has achieved 55% completion. The civil works have been completed, the cable has been delivered, and the machinery	EE

			is expected to arrive shortly. The revised completion date has been set for October 2026. The Chair instructed the EE to expedite the work to ensure timely completion of the project.	
		Misc	- The Chair directed the EE to convene a review meeting with contractors and the concerned project engineers for schemes where works have been delayed. The EE was further instructed to schedule the meeting in coordination with the Hon'ble MLA and ensure their presence for effective monitoring and expeditious resolution of issues. - The Chair expressed concern over the rising market price of bitumen, which may adversely impact the progress of ongoing projects. - The Hon'ble MP expressed concern regarding traffic movement on the Borgang–Karibil Road and directed that vehicular traffic be regulated by permitting only vehicles up to six-wheelers, while restricting the movement of ten-wheeler vehicles, in order to ensure better maintenance and enhance the longevity of the road.	
3	PWD, Buildings	Education	- The EE apprised the progress of ongoing works, including the Medical College and Kanaklata University, Gohpur (17% completed), and the Model Tea Garden School (7 out of 9 components completed). - The Chair directed the EE to report any land-related issues, if any, so that necessary interventions may be taken to expedite resolution and ensure	EE

			completion of the projects within the stipulated timeline. - The Hon'ble MP proposed the establishment of a Degree College in Behali in view of the shortage of higher education institutions in the area. - The Hon'ble MP and MLAs suggested seeking the direction of the Hon'ble Chief Minister regarding the pending electricity bill payment of the Education Department.	
4	Water Resource	Misc	- The EE apprised the works carried out under the Water Resources Department. - The Chair directed the EE to take utmost care to arrest soil erosion in river erosion-prone locations such as Singimari and Rangchali Dalani. - The Hon'ble MLA, Gohpur suggested that embankments be constructed on both sides to prevent erosion in Jurhotia Bordeep Gaon. - The EE apprised the completion of embankment works in erosion-prone areas along the Sessa River. - The Hon'ble MLA, Gohpur further suggested maintaining sufficient stock of porcupine spurs, geosheets, and geobags to enable immediate response during the monsoon season in case of any emergency.	EE
5	Women and Child Development	ICDS Projects	- The DSWO apprised that out of 1,839 Anganwadi Centres (AWCs), only 1,645 have been absorbed following the amalgamation of ICDS Projects. - The Hon'ble MLA, Gohpur directed that the merger process should be halted if the feasibility conditions for Anganwadi workers are not met. It was further suggested	DSWO

			that mergers may be considered only where the distance between centres is within 5 km.	
		PM POSHAN	- The DSWO apprised the matter of the Mid-Day Meal scheme. - The Hon'ble MLA, Biswanath expressed concern regarding the quality and suitability of food items being provided under the scheme. - The Hon'ble MP and MLAs resolved that food items/food packets should be carefully selected and periodically reviewed to ensure they are appropriate, nutritious, and suitable for the children of Biswanath, Assam.	
		Model AWC (NIDA I, RIDF II, NIDA II)	- The DSWO apprised that 72 Model Anganwadi Centres (AWCs) under NIDA-I, 30 Model AWCs under RIDF-II, and 150 Model AWCs under NIDA-II have been sanctioned for Biswanath District. - The Chair directed the DSWO to prepare a list of Anganwadi Centres that do not have their own land in coordination with the EE, PWD (Building), so that the issue may be addressed on an urgent basis.	
6	PHE	Jal Jeevan Mission	- The Hon'ble MLAs seek full information about the financial statement so that the requirement can be assess and make them functional for the welfare of the society. - The chair directed to the EE, PHE to verify by the concern Development block as well as PHE department if the electricity bill goes beyond Rs 30,000/- before the payment of the bill to prevent the anomalous use of the	EE

			electricity by any individual or group of the concern locations. The repairing process should be expedited in case of minor repair by the empanelled vendor so that the public can the avail the water through Jal Jeevan Mission without disruption.	
7	Labour	Nirman Sakhi	- The Chair directed the LO (i/c) to issue letters to all departments to ensure registration of their labourers under the respective departments, so as to enable them to avail the benefits of the Nirman Sakhi scheme. - The Hon'ble MLA, Biswanath emphasized the need to eradicate child labour and suggested undertaking awareness activities at the grassroots level, including Gaon Panchayats and tea garden areas, to identify instances of domestic labour. This would help in identifying child labour cases and taking necessary steps to mainstream such children into schooling as well as vocational education for better career prospects in the future. - An NOC/undertaking should be obtained from officials, to be renewed periodically, confirming that they have not engaged any child labour for any purpose.	LO (i/c)
8	Education	Student AADHAAR	- The Hon'ble MLA, Biswanath emphasized achieving 100% Aadhaar enrollments of students and sought the support of all stakeholders to accomplish the same. - The Electricity Board should be informed to ensure uninterrupted power supply during	IS cum DEO

			Aadhaar verification processes. 2. A school-wise breakup of un-enrolled students should be prepared to facilitate better targeting and monitoring.	
		OoSC	- The Hon'ble MLA, Biswanath directed the Inspector of Schools to: - Identify dropout-prone ("black spot") areas in order to address the issue of school dropouts. - The underlying causes should be properly assessed through informal interactions with students of RSTC and NRTC. - The key reasons must be identified to effectively address the issue. - Further, learning gaps should be addressed by imparting education in the mother tongue of students belonging to Karbi, Bodo, tea garden, and minority communities. - The Hon'ble MLA, Biswanath directed the Inspector of Schools to organize training programmes for teachers to address learning gaps among students. The training should particularly focus on language barriers, pronunciation, and other effective teaching methodologies. - It was further suggested that awareness activities be undertaken to improve outcomes. Ward members	

			should actively participate in identifying dropout-prone areas and conduct door-to-door visits to households for greater community engagement and awareness.	
		Others	- The Hon'ble MLA, Biswanath emphasized the need to ensure compliance with the 25% reservation for underprivileged students in admissions, as mandated under the RTE Act. - The Hon'ble MLA, Biswanath directed the DEO to scrutinize the fee structure of private schools. - The Inspector of Schools apprised that he is unable to process payment of the electricity bill due to the non-creation of a DDO code ID for the purpose. He, therefore, requested APDCL to continue the electricity supply.	
9	Social Forestry	CAMPA	The Chair enquired about the latest status and progress update of the CAMPA project at the Japoriguri evicted plantation area.	DFO
		Misc	The DFO apprised that 5.36 lakh saplings were planted on the occasion of World Environment Day, with significant contributions from ASRLM, the Education Department, and the Forest Department in achieving the target.	
10	Handloom & Textile	Misc	A dedicated website has been developed, and training on product packaging is currently underway. A coordinated effort by the Handloom & Textile Department and ASRLM is being undertaken to harness the district's potential in traditional crafts, customary products, and the	Asstt. Director

			apparel sector. • The Sericulture Department has also contributed to this initiative by supporting the production of pure Muga silk products. • The Chair advised that, in connection with awareness and product promotion, the Sericulture Department shall focus on maintaining the purity and quality of raw materials, while the Handloom & Textile Department shall support weaving activities. • The Chair directed DICC to provide training and technical support in packaging, in view of its expertise in the field. • The Chair expressed optimism that the coordinated efforts of the Handloom & Textile Department, Sericulture Department, ASRLM, and DICC would contribute significantly to the long-term growth and success of the initiative.	
11	Soil Conservation	Misc	• The Chair directed the Soil Conservation Department and the Municipal Board to undertake a joint effort to survey potential river encroachments in both rural and urban areas. The Soil Conservation Department shall cover the rural areas, while the Municipal Board shall cover the urban areas. The Chair further instructed that drone footage of the surveyed areas be captured to facilitate better visualization and assessment of the encroachments. Assistance from the Revenue Department may be sought, if necessary.	Ranger
12	Transport		• The Chair directed the DTO to prepare a fresh video on traffic rules awareness and share it	DTO

			with colleges for wider publicity. The colleges may be encouraged to post the video on their social media platforms to enhance outreach and create awareness among students. The Chair instructed the concerned authorities to conduct checks for overloading during the peak period from 6:00 PM to 7:00 PM, in addition to random inspections carried out at other times.	
13	ASRLM	Misc	- The DPM apprised that a total of 11,140 Self-Help Groups (SHGs), comprising 113,398 members, along with 577 Village Organizations (VOs) and 19 Cluster Level Federations (CLFs), are functioning in Biswanath District. - The DPM apprised the meeting of the progress of Asomi Mahilla Farmers Producer Company Ltd. and the organic farming activities being undertaken by SHG members. - The Chair expressed concern regarding the need for cold storage facilities to enhance the earnings of SHG members engaged in organic farming.	DPM
14	Municipal Board	Misc	- The Chair enquired whether the Department was facing any difficulties and took note of the information provided. - The Chair directed the Municipal Board to intimate the District Administration and the concerned line departments prior to undertaking any construction work within its jurisdiction.	EO
15	Statistical	Misc	The SDSO apprised that, out of the 16 samples allotted under the Index of Industrial	SDSO

			Production (IIP), 7 samples have been completed, while work on the remaining 9 samples is currently in progress.	
16	Cooperative Societies	PACS	- The ARC apprised the fund utilization and financial assistance provided to PACS. - The Chair emphasized the need to share this information with the concerned departments to ensure its holistic utilization for the benefit of society.	ARC
17	Irrigation	Misc	- The EE apprised that Biswanath has 9,041 hectares of available irrigation potential. - The Chair directed the concerned officials to identify the existing gap, prepare a Detailed Irrigation Plan (DIP), and submit scheme proposals to cover the identified gap.	EE
		M&R 2025-26	- The EE apprised the Physical and Financial Progress of the ongoing schemes. - The Chair directed the concerned officials to prepare a mapping of all non-functional M&R schemes for their renovation and restoration.	
18	Skill, Employment & Entrepreneurship	Misc	- The AEO apprised the the house that a total of 61,763 individuals are registered with the Employment Exchange under Biswanath District. - The Chair directed the AEO to furnish details of recent employment generated through ADRE and other recruitment drives to the Deputy Commissioner for assessment of the prevailing employment and unemployment scenario in	AEO

			Biswanath District.	
19	Fishery	PMMSY	- The DFDO apprised the House that, under the Group Accident Insurance Scheme (GAIS) for fishers under PMMSY, 501 beneficiaries have been covered against a target of 5,790. - The Chair directed the DFDO to expedite enrolment under the scheme and ensure timely achievement of the target.	DFDO
20	Sports	Misc	The Chair reviewed the progress and current status of the District Sports Complex, Biswanath Chariali, and sought an update from the District Sports Officer (DSO).	DSO
21	Metrology	Misc	The Chair inquired about the status of calibration and accuracy verification of the weighing machines used in paddy procurement operations.	Inspector

Category-B:-Theme specific

Theme	Action to be Taken
DDC Meeting	- The Hon'ble MP and MLAs emphasized that all infrastructure works should be executed strictly in accordance with the prescribed guidelines and that all statutory deductions shall be made as per the applicable rules and provisions. - The Hon'ble MP and MLAs further stressed that the concerned Construction Committees of infrastructure projects/schemes must ensure the authenticity and proper remittance of GST payments. - The Chair directed all Departments to ensure compliance with the applicable guidelines regarding the deduction and payment of GST, Labour Cess, Forest Royalty, MMDRRF, DMFT and other statutory dues, wherever applicable.

The meeting ended with vote of thanks from the Chair.

Digitally signed by
Lakhinandan Saharia
Date: 25-06-2026
17:04:43
District Commissioner,
Biswanath

Memo No.95014/573248 (A)

Dated B.Chariali, the June, 2026

Copy by email for information and necessary action:

1. The Hon'ble Member of Parliament 11-Sonitpur HPC.
2. The Hon'ble MLA, Naduar LAC.
3. The Hon'ble MLA, Gohpur LAC.
4. The Hon'ble MLA, Biswanath LAC.
5. The Hon'ble MLA, Behali (SC) LAC.
- 6 . The Secretary to the Govt. of Assam, T&D Department, Dispur.
7. The Evaluation and Monitoring Division, T&D Department, Dispur
8. The Co-District Commissioner, Behali.
9. The Co-District Commissioner, Gohpur.
10. All the District Heads of Administrative/Development Departments &DDC Members.
11. All the BDOs/Circle Officers.
12. The DIO NIC & District Website manager to upload the DDC minutes and confirm the same within 24 hours of approval of minutes.

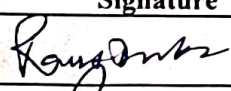
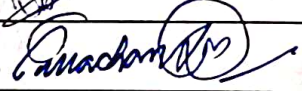
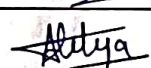
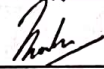
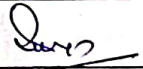
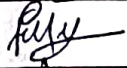
(e-signed)
District Commissioner,
Biswanath

ATTENDANCE SHEET of DDC Meeting

Venue : Conference Hall of New Circuit House, Biswanathchariali

Time : 10.30 AM & 2 PM

Date: 10/06/2026

Sl. No.	Name/Designation	Mobile No.	Signature
1	Honourable MP, Sonitpur HPC		
2	Honourable MLA, Naduar LAC		
3	Honourable MLA, Gohpur LAC		
4	Honourable MLA, Biswanath LAC	9954003141	
5	Honourable M.L.A, Behali LAC	8399892080	
6	District Commissioner, Biswanath	9954813484	
7	Sr, Superintendent of Police, Biswanath		
8	Chief Executive Officer, Biswanath Zilla Parishad		
9	Co-District Commissioner, Behali	9435485372	
10	Co-District Commissioner, Gohpur	7007653625	
11	Addl. District Commissioner, Biswanath		
12	Addl. District Commissioner, Biswanath		
13	Addl. District Commissioner, Biswanath		
14	Asstt Commissioner, Biswanath	9365577827	
15	Asstt Commissioner, Biswanath		
16	Asstt Commissioner, Biswanath		
17	Manish Kumar Choudhary DSWO,	9435536829	
18	Prasanti Bora, SCSO	8253833798	
19	Jahnabi Bora, LOIC	8011315467	
20	Leeyen Hazarika, DTO	9401651922	
21	Prabir Kr Mili, EO, BCMB	8879519842	
22	CHAMPAU DEKA, DDO	8638272749	
23	RAJEN SAIKIA Divisional Officer Soil Conservation	9613582190	

24	Dr. Sumitro Das, DFO, Sonitpur IF Div	6901378060	
25	Ritu Paban Borah, DFO, Biswanath GR	9456505495	
26	Banswar Borah, DAO, Biswanath	8720947456	Chen.
27	Dr. Mahendra Bharti SDO, Dibrugarh	9678172273	sh
28	Dr. Jogen Ch. Borah, DFO, Biswanath	9435082179	dr
29	Jada Ch. Borah, PWD Executive Engineer	8638298762	dr
30	Ratan Ch. Mocharney EE, P.W.D. Building	7086447675	Th
31	Pranajit Borth, EE, Dibrugarh W.D.	9864017649	D.
32	Dr. Nripen Saikia DFO	9435006951	Dr. Nri
33	Pargyoti Saikia, DPM(NHM)	9435563060	Dr
34	Paban Gemi i/c S.E (Kvire)	7636917821	Dr
35	Arumyoti Dutta, IS/BEO	9869745859	Dr
36	Santanu Gogoi, DPM, ASRLM	8811087942	Dr
37	Mokuloti Shukla (Supdt of Sirohi)	9707935246	Dr
38	Nabendu Kalita, Asst. Director Handloom & Textile	7399506990	Nam
39	Aishik Deka, GM(i/c), DI&EC	8638932289	Dr
40	Sandeep Deborth, LHM	70028-10416	Dr
41	Debjit Sonowal (PHE)	9954693901	Dr
42	Prasanta Kumar ARS Biswanath	8135072575	Dr
43	Manjit Kumar, AEE, PWD (Roads), Golpur	8723838828	Man
44	Ganesh Borah, SDO, Dibrugarh	9859556707	Dr
45	Rong Bong Tezang EE Irrigation, Biswanath	9085705131	Dr
46	Bhargab Bhattacharyya, EE Irrigation, Golpur	8638207166	Dr
47	Ankurjyoti Patra, DSO	8638500833	Dr
48	Manj Kumar Muloh, LHM, B. Chandi	8250287662	Dr
49	Rabin Uddin Bhui AE PWD (E)	94351-81347	Dr
50	Rajit Hazarika (Sub-divisional Statistical Officer)	9101165718	Dr
51	Jlee Borthaker (Sub-Div. Librarian)	8876152643	Dr

52	Abhijit Nats	AGM (Rajod) APDCL, Rajpur.	R 173 10/06/2022
53	Pranjal Kaly	CEO, APDCL	ht
54	Sarangapani Salkia	AGM, Chariali Division APDCL	L
55	Piya Kumari	EO, Gholpur CB	Sum
56	Disha Zepi Patra	SI, FPD & CA	SP
57	Karebu Anli	Inspector, FPD & CA	10/06/2022
58	Akankhya Hazarika	Asst. Employment Officer	CA
59	Dr. Rujib Narayan Kalita	DPM, ASDM	Dr. Rujib
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