

**DDC MEETING MINUTES FOR THE MONTH OF DECEMBER/2025**

<b>Subject</b>	<b>Minutes of the meeting of District Development Committee, Biswanath</b>
<b>Date &amp; Time</b>	<b>30<sup>th</sup> December/2025,10:30AM</b>
<b>Venue</b>	<b>DC Office Conference Hall, Biswanath Chariali</b>
<b>Participants</b>	<b>Annexure-1</b>

The meeting was chaired by Sri Lakhinandan Saharia, ACS, District Commissioner, Biswanath. At the outset, the Chair welcomed all members present and requested each member to introduce themselves. The meeting then commenced with a discussion on the action points from the minutes of the last DDC meeting held on 26/11/2025.

After the threadbare discussion, the following decisions have been taken:

**Category-A:-Department Specific:**

<b>Sl No.</b>	<b>Administrative Department</b>	<b>Scheme/ Project</b>	<b>Decision/Action to be taken.</b>	<b>Agency responsible &amp; Timeline</b>
		PM -KISAN	<ul style="list-style-type: none"> <li>The Chair sought an explanation from the District Agricultural Officer (DAO) regarding the decline in the number of beneficiaries receiving the 20th and 21st installments.</li> <li>The Chair directed the ADC (Agriculture) and the District Agricultural Officer (DAO) to exercise utmost care and diligence in the land verification process.</li> </ul>	ADC(Agril),DAO,
		Paddy Procurement	<ul style="list-style-type: none"> <li>The Chair asked DAO about the position of Biswanath District in Assam. The Chair directed DAO to enhance the progress so that the district can secure a strong position among the top districts in Assam. He also instructed to hold frequent review meetings with their departmental officials.</li> <li>The Chair further directed DAO to submit their reports with a comparative analysis of the previous month's achievement, the current month's achievement, and the district's position in the State achievement ranking.</li> </ul>	
		Awareness Programme	<ul style="list-style-type: none"> <li>The Chair instructed the ADC (Agriculture) to organize Rajah Adalat, Krishi Adalat, and other</li> </ul>	

	<b>Agriculture</b>	on Different Schemes of Agriculture Deptt.	departmental programmes to enhance public awareness, in coordination with the PNRD, Revenue, and Agriculture Departments.	
		Bee Keeping	<ul style="list-style-type: none"> <li>The Chair enquired from the DAO about the status of beekeeping of Biswanath district and its popularity among the general public. In response, the LDM informed that beekeeping has not been effective in Biswanath district due to inadequate availability of floral resources.</li> <li>The Deptt also apprised that using beehive fences significantly reduces human-elephant conflict by deterring elephants with bees, protecting crops, boosting local economies.</li> <li>The Manager, NABARD, further suggested that floriculture and beekeeping should be adopted in an integrated manner to ensure effective and sustainable beekeeping.</li> </ul>	
		Others	<ul style="list-style-type: none"> <li>The Chair expressed dissatisfaction over the poor man in position compared to the strength in the Agriculture Department, Biswanath and directed DAO that a detailed letter, with proper justification, be submitted to the District Commissioner for onward submission to the Government.</li> </ul>	
2.	APDCL	Revamped Distribution Sector	<ul style="list-style-type: none"> <li>The Department Head apprised the House that the performance in this sector is comparatively better than in other districts and informed that 100% of the works under the scope of M/s Lumino Industries Ltd. have been completed</li> </ul>	DGM
		AIIB Scheme	<ul style="list-style-type: none"> <li>The DGM further apprised that the 33/11 kV sub-stations under the "AIIB" scheme at Gingia DSS are expected to be energized and loaded by January 2026.</li> </ul>	
		Un electrified Households	The Deptt. Head apprised that:	

			<ul style="list-style-type: none"> <li>• 3501 Nos of un electrified HH in partially electrified villages are identified and approved under RDSS under Biswanath District.</li> <li>• 1289 Nos of un electrified HH within CHAR areas are identified and approved</li> <li>• Some are these village falls under Forest Jurisdiction, FRC &amp; other Documents related with are taken into consideration before continuation of work. The Chair instructed the DGM, APDCL, along with the CEO and BDO, to keep the District Administration and the Co-District Administration duly informed regarding any construction activities undertaken on PGR, VGR, and FRA land.</li> <li>• The Chair further instructed the ADC (Forest) to circulate and share all relevant provisions pertaining to FRA land with all Heads of Departments (HoDs).</li> <li>• More than 150 villages will benefit from MoTA (Ministry of Tribal Affairs) Scheme under Biswanath District</li> </ul>	
		Others	<ul style="list-style-type: none"> <li>• The Chair instructed the DGM to share the monthly electricity bills for each PWSS with the District Commissioner, CEO, Executive Engineer (PHE), and all BDOs.</li> <li>• The Chair further directed the Executive Engineer, PHE, to address a letter to the DGM, APDCL regarding the issue of high electricity bills for PWSS, with a copy to the District Commissioner and the CEO.</li> </ul>	

			<ul style="list-style-type: none"> <li>The District Commissioner instructed the CEO and all BDOs to take necessary initiative for transferring the entire 50% Tied Grant under the 15th Finance Commission from AP and GP accounts to the Zilla Parishad account, so as to enable centralized payment by the Zilla Parishad towards monthly electricity bills of PWSS, remuneration of Swajalmitras, and expenditure on minor repairs.</li> </ul>	
			<ul style="list-style-type: none"> <li>The Chair once again directed the DGM to ensure adequate safety measures for ground-level workers and also directed to ensure supervisor level department official should be present at the field during work.</li> </ul>	
3.	Forest-Sonitpur East Division	Others	<ul style="list-style-type: none"> <li>The Chair directed the departmental representative to furnish a detailed report for each work, clearly indicating the estimated cost, amount released, and the corresponding physical and financial progress</li> </ul>	DFO
4.	Forest-Wildlife Division	Others	<ul style="list-style-type: none"> <li>The Chair directed the DFO (Wildlife) and the District Fishery Development Officer to jointly visit Nalini Beel, Tiwaripal, and Ghiladharimukh, and to initiate appropriate measures for developing these sites into eco-tourism destinations for birdwatchers, in view of the presence of migratory birds such as geese, ducks, storks, and cranes. The District Commissioner further instructed the DFDO to submit a brief report on the matter to the Chair.</li> <li>The Chair further instructed the DFO to prepare a</li> </ul>	DFO,DFDO and TDO

			<p>comprehensive concept note on tourist destinations in Biswanath District—such as the Dolphin Site at Siporiya and Mini Kaziranga at Bokabil, Ghiladharimukh—in coordination with the Tourism Development Officer, and to submit the same to the District Commissioner for uploading on the District Administration website.</p>	
5.	Sericulture		<ul style="list-style-type: none"> <li>• The Superintendent apprised that the fields adopted for sericulture activities are lying open and require fencing. In response, the Chair instructed the concerned authorities to coordinate with the CEO and the BDOs to take necessary action.</li> <li>• The Chair further instructed the department to adopt a composite farming approach, integrating Eri farming along with beekeeping and other allied activities.</li> </ul>	
6.	AH & Veterinary		<ul style="list-style-type: none"> <li>• The Department apprised the House that traditional piggery farmers may be given priority under piggery farming initiatives to ensure effective production and promote their economic upliftment.</li> <li>• In response, the Chair instructed the DVDO to prepare an area-wise list of beneficiaries and to take up the matter with the concerned Circle Officers (COs) and BDOs for necessary action.</li> </ul>	COs,BDOs and DVDO
7.	Legal Metrology		<ul style="list-style-type: none"> <li>• The Chair enquired from the Inspector, Legal Metrology, about the status of MRPs on various items following the reduction in GST rates</li> <li>• The District Commissioner</li> </ul>	Inspector

			<p>further instructed the Inspector, Legal Metrology, to prepare a comprehensive list specifying the names of commodities, applicable GST rates, the previous rates, and the revised rates after GST reduction, and to disseminate the same through the DIPRO (i/c) as well as on social media platforms for wide publicity.</p> <ul style="list-style-type: none"> <li>The Chair further directed that a formal notice be issued to the Chairman, Chambers of Commerce, and other sellers' associations regarding the revised MRP rates following the reduction of GST.</li> </ul>	
8.	Dairy Development	Assistance to Dairy Entrepreneur s for Establishment of Commercial Dairy Farm”	<ul style="list-style-type: none"> <li>The Department apprised the House that the project has not yet commenced as the loan sanction is pending due to unresolved land-related disputes. In response, the Chair assured that the requisite NOC would be issued at the earliest to facilitate early commencement of the project.</li> </ul>	District Dairy Development Officer
9.	PWD, Building	Construction of D.T.O. Office / Secretary RTA at Biswanath Chariali	<ul style="list-style-type: none"> <li>The Chair instructed the Executive Engineer, PWD (Building), to issue a notice to the contractor of the work titled “Construction of D.T.O. Office / Secretary, RTA at Biswanath Chariali,” with a copy to the District Commissioner, seeking clarification on the reasons for the delay. The Chair further directed that appropriate action would be initiated if the contractor fails or refuses to comply.</li> </ul>	EE,PWD(Building)
		New Medical College at Biswanath	<ul style="list-style-type: none"> <li>The Executive Engineer, PWD (Building), informed the Chair that the Forest NOC for</li> </ul>	

		Chariali	<b>felling of trees within the campus is still awaited.</b>	
10.	Education	AADHAR Status	<ul style="list-style-type: none"> <li><b>The Chair instructed that details of AADHAR centers where progress is notably slow be shared with the ADC (Education) for necessary review and follow-up.</b></li> <li><b>The Chair further directed to submit report with a comparative analysis of the previous month's achievement, the current month's achievement, and the district's position in the state achievement ranking.</b></li> </ul>	IS,BEEO
		Civil works under Secondary	<ul style="list-style-type: none"> <li><b>The Chair directed that the status of completion for each scheme be submitted, specifying the estimated amount, financial progress, and physical progress. The Chair further instructed that the timeline for the completion of all works must be strictly adhered to.</b></li> </ul>	
		Smart Class Room	<ul style="list-style-type: none"> <li><b>The Chair instructed that the name of a school with good infrastructure and strong academic performance be recommended for the provision of a Smart Classroom under the CSR Fund.</b></li> </ul>	
		Sampriti Bhojan	<ul style="list-style-type: none"> <li><b>The ADC (Education) requested all HoDs to organize the celebration of special occasions in schools as part of the Sampriti Bhojan initiative.</b></li> </ul>	
11.	Gohpur Municipal Board		<ul style="list-style-type: none"> <li><b>The Chair directed the Executive Officer, Gohpur Municipal Board, to inform the CDC, Gohpur, in case any administrative intervention is required.</b></li> </ul>	EO,Gohpur

			<ul style="list-style-type: none"> <li>The Chair further instructed that the matter be discussed with the CDC, Gohpur, while selecting a new vending zone.</li> </ul>	
12.	Handloom & Textile	SMALL CLUSTER DEV. PROJECT (SCDP)	<ul style="list-style-type: none"> <li>The Assistant Director, H &amp; T, apprised the House that 300 beneficiaries have been covered in the areas of Chengai Gaon, Borghuli Badal Pathar, Tingalibori, Solengiguri, Solengi Pathar, Balitika, and Ghagra Basti under this Scheme.</li> </ul>	Asstt. Director
		SILK MART	<p>The Asstt. Director has informed that:</p> <ul style="list-style-type: none"> <li>A total of 10 weavers/entrepreneurs have applied for the Silk Mark certification.</li> <li>One Awareness camp is organized to encourage the stakeholders to connect with the silk value chain.</li> </ul>	
		Others	<ul style="list-style-type: none"> <li>The Chair directed the Assistant Director to organize awareness camps to create awareness about the various schemes implemented under the Handloom &amp; Textile Department.</li> </ul>	
13.	Labour		<ul style="list-style-type: none"> <li>The Labour Inspector apprised the House that, due to the absence of a Labour Officer, several difficulties have arisen. In response, the Chair instructed that a letter be addressed to the District Commissioner so that the matter may be intimated to the Labour Commissioner.</li> </ul>	Labour Inspector
14.	DICC	Prime Minister's Formalization of Micro Food	<ul style="list-style-type: none"> <li>The GM (i/c), DICC, apprised the House that the number of proposals sanctioned under this scheme is the highest in</li> </ul>	GM,i/c

		Processing Enterprises (PMFME) Scheme	Assam, and that most beneficiaries have adopted rice-based, mustard oil, and bakery products	
		UNNATI	<ul style="list-style-type: none"> <li>• The Department also informed the House that 16 units have been benefited and that all the entrepreneurs are local. The GM further apprised that, due to the lack of industrial infrastructure, entrepreneurs from outside Biswanath District are reluctant to invest in the district.</li> <li>• The Chair instructed the GM to take necessary initiatives to improve the industrial infrastructure in the district.</li> </ul>	
15.	Soil Conservation	RIDF-XXX 2024-25	<ul style="list-style-type: none"> <li>• The Department apprised the House that all schemes under this programme will be completed by January 2026.</li> <li>• The Chair instructed that all schemes be physically verified after completion of the works.</li> </ul>	Divisional Officer
16.	Tourism Deptt.		<ul style="list-style-type: none"> <li>• The Department apprised the House that six destinations have been selected in Assam for tourism potential, and that Biswanath is among those selected.</li> <li>• The Chair instructed the TDO to promote River Dolphin, Mini Kaziranga, the proposed ropeway at Biswanath Ghat, Monabari Tea Estate, etc., through social media coverage to attract tourists.</li> <li>• The Chair also suggested that the DICC, Tourism Department, Handloom &amp; Textile Department, Sericulture Department, and the DFO work in coordination for the up gradation of Biswanath District as a tourist</li> </ul>	ADC,TDO

			<p>hub.</p> <ul style="list-style-type: none"> <li>The Chair also instructed to form a Coordination Cell with the following Members</li> </ul> <p style="text-align: center;">Smti Amrit Prabha Das,ACS,Nodal Officer, GM,i/c:DICC, Tourist Development Officer, DFO, Wild Life Division, Asstt. Director, H &amp; T Deptt, Superintendent,Sericulture, Lead District Manager, Manager,NABARD.</p>	
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**Category-B:-Theme specific**

Theme	Action to be taken
DDC meeting	<ul style="list-style-type: none"> <li>The Chair directed all HoDs to submit the list of Employees as soon as possible as per the format for Assam Legislative Assembly Election/2026.</li> <li>The Chair directed all HoDs to enhance the progress of their respective departments so that the district can secure a strong position among the top districts in Assam. He also instructed them to hold frequent review meetings with their departmental officials.</li> <li>The Chair further directed all departments to submit their reports with a comparative analysis of the previous month's achievement, the current month's achievement, and the district's position in the State achievement ranking.</li> </ul>

The meeting ended with vote of thanks from the Chair.

Digitally signed by  
LAKHINANDAN SAHARIA  
Date: 2026.01.26  
16:33:31 Biswanath

Memo No.95014

(A)

Dated B.Chariali,the

Jan,2026

Copy by email for information and necessary action:

1. The Evaluation and Monitoring Division,T&D Department,Dispur
2. The Secretary to the Govt.of Assam,T&D Department,Dispur.
3. The Co-District Commissioner, Gohpur.
4. The Co-District Commissioner, Behali.

5. All the District Heads of Administrative/Development Departments &DDC Members.
6. All the BDOs/Circle Officers.
7. The DIO NIC&District Web site manager to upload the DDC minutes and confirm the same within 24 hours of approval of minutes.

**(e-signed)**  
**District Commissioner**  
**Biswanath**



# MEETING REGARDING DISTRICT DEVELOPMENT COMMITTEE, FOR THE MONTH OF DECEMBER 2025




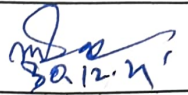

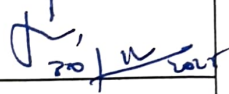
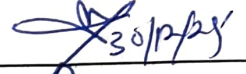

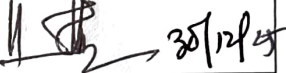
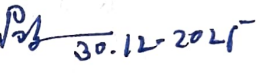
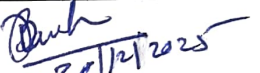
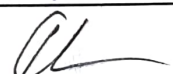

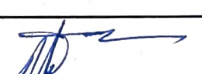
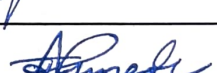
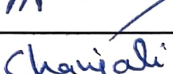
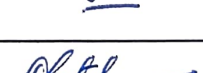
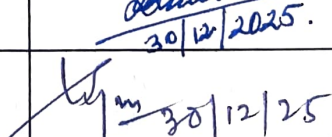


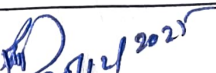
Venue: Conference Hall, O/o the District Commissioner, Biswanath

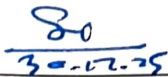

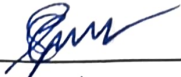
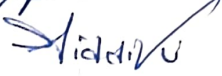




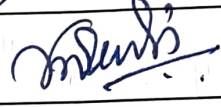







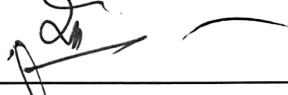
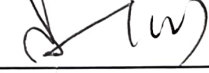



Date: 30-12-2025

Time: 10.30 AM / 02.00 PM

## Attendance Sheet

Sl. No.	Name & Designation	Contact Number	Signature
1	District Commissioner, Biswanath	9954813484	
2	Chief Executive Officer, Biswanath Zilla Parishad	9864603190	
3	Sr. Superintendant of Police, Biswanath		
4	Co-District Commissioner, Behali		
5	Co-District Commissioner, Gohpur	7087653625	
6	Addl. District Commissioner, Biswanath	9435485372	
7	Addl. District Commissioner, Biswanath	8638475928	Amit Prabha Das
8	Addl. District Commissioner, Biswanath		
9	Asstt. Commissioner cum B/O Development, Biswanath	7399300838	
10	Asstt. Commissioner, Biswanath		
11	Asstt. Commissioner, Biswanath		
12	Asstt. Commissioner, Biswanath		
13	Inspecta of Legal Metrology, B. Cheviti.	8250287662	
14	Jubair Ahmed, BDO Sakomatha		
15	Rashmi Rekha Mahanta BDO Biswanath		
16	Apurba Chakravarty, BDO Chevindhal		
17	Shantam Berman, DGM(E) APDEL	3648915397	 30/12/2025
18	Jaumitoo Das	8901378080	 30/12/2025

No.	Name & Designation	Contact Number	Signature
19	Md. Moy Hussain, EE (DHO)	94351-28750	
20	Ashim Borghain AM		
21	Naba Kr Bora, I/FDDCA		
22	Mukut Sarma, EE PWRD Cochpur	700275959	
23	Prasanta Kumar ARCS Bismahati	8135072575	
24	Jadar Ch. Bora, Executive Engineer Bismahati. PWD (R)	8638292762	
25	Nayan Lakkar, AEE (E), PWRD	8453726808	
26	Abu Sufjan	6002044156	
27	Morsid Ali Ahmed Supt. of Suiat	9707935246	
28	Sukhad Bhuyan, AEE (Agri) Gokhin	8638890569	
29	Dibyajyoti Bora, Asst. Eng, PWRD	7002882349	
30	Randeep Chuti, BDO, Pab Chaidia		
31	Debananda Nath, BDO, Behala	9678714768	
32	Rishu Paban Bora, DFO, BULD	9456505495	
33	Md Tanzim Ahmed, AEE Excise Inspector	8876518378	
34	Charjali Bordoloi, ADPM	8486502667	
35	Dr. Surga Katal	8638428690	
36	Suman Chatterjee, DBM NABARD	9804343294	
37	Sandeep Debbarth	70028-10416	
38	Chandig Br. himity	8011756059	
39	Rabimuddin Hamed, AE PWD (E)	94351-81347	

	Name & Designation	Contact Number	Signature
40	Santanu Gosai DPM, ASRLM	8811087942	
41	Nitala Margari, J. Asst., Biswanath 2P	9854266177	
42	Surya Gupta, APL, Biswanath 2P	8486872242	
43	Tauhidul Islam Siddiki, ADPM (MGNREGA), PNRD	7086997505	
44	Kishore Barman Asst. Dairy Development Officer, Sonitpur	9435032052	
45	Nayam Mohi Sarma Representative, Towns Country Planning Champak Khanbar, FR Sonitpur East Division	8812831321	
46	Champak Khanbar, FR Sonitpur East Division	9954429590	
47	Saraf Borah, Dist. SLDM consultant (SBRM)	9085508550.	
48	Dr. Rajib Nakayam Kalita DPM, ASDM	7002721236	
49	RAMEN SAIKIA Divisional Officer Soil Conservation	9613582190	
50	Tarika Pratim Bar Range Officer, Biswanath Sub-Cen	9954992525	
51	Rajib Majumdar Sub-divisional Statistical Officer	910165718	
52	Arunabh Bhattacharyya Inspector of Statistics, SRSO, Biswanath	8134994187	
53	Jhanki Borah, LO/IC, Biswanath	9011315967	
54	Leeyen Hazarika, DTO	9401651922	
55	Pinky Rajkhowa, MVI, DIO Biswanath	9101243761	
56	Dr. Jagan Ch. Bar	9435082178	
57	Dr. Nripen Saikia, DTO	9435006951	
58	Maimun Hossain Chowdhury DSWO.		
59	Ratan Ch. Mochahary E.E., PWD Building	7086447675	
60	Prasanti Bhuyan DEPO	8253833793	

	Name & Designation	Contact Number	Signature
62	Nabadheep Kelite, Ast Director Homelam & Techs	7319506930	NK 25/12/25
63	Aishik Deha, GM(i/c), DI&CC	86389 32289.	
64	Shiraj K. Taid, (1/c) DEED	8479894850	30/12/25
65	Rong Borg Teang, EE, Irrigation	9085705131	
66	Musa Haame M, DPE, ss.	702604933	30/12/25
67	Sakhya Syoti Dewi, A.E., BARD	9401802011	30/12/25
68	Kanula Dinar A.E.E. W.R.D	9365822704	30/12
69	Labitra Devi A.E. Golpur W.R. Suba	9766371616	
70	Menfuz Islam Borah, DA-11, DHEW	78386 19291	
71	Taujem Islam Hazmita, DPC, WED	9678719087	Hazmita
72	Honali Baniya (DML, WCD)	81348426921	
73	Parishmita Dutta (DCO, WED)	9577298828	
74	Hanashi Dawka (OSC, Biswanath)	7578046687	
75	Tapan Chetrey (Labour Office)	6000405552	
76	Nayan Syoti Saemah (T&CP)	8812831321	
77	Tuja Kumari, ACAS, EO, Golpur MB.	9971943240	
78	Manning Phangdo, Sr. Asstt. Employment Engrg	6001921412	
79	Ankurjyoti Patra	86385 00833	
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