

DDC MEETING MINUTES FOR THE MONTH OF OCTOBER & NOVEMBER, 2025,
BISWANATH CHARIALI

Subject	Minutes of the meeting of District Development Committee,Biswanath
Date & Time	26 th November/2025, 11.00 AM
Venue	DC Office Conference Hall, Biswanath Chariali
Participants	Annexure-1

The meeting was chaired by Sri Simanta Kumar Das(ACS),District Commissioner, Biswanath. At the very outset, the chair welcomed all the members present and the meeting was initiated with the discussion on the action points of the minutes of the last DDC meeting held on 26/09//2025.The discussions of the meeting are as follows:

Category-A :-Department Specific:

Sl No.	Administrative Department	Scheme/ Project	Decision/ Acton to be taken.	Agency responsible & Timeline
1.	School Education	Civil Works	<p>The DEEO, Biswanath informed the House about the status of ongoing civil works in Elementary Education under Samagra Shiksha as on 26/11/2025. The details are as follows:</p> <p>Status of Works</p> <ul style="list-style-type: none"> • Additional Classroom: 80% completed • Dysfunctional Toilet: 100% completed <p>He also stated that 20% of the funds for the Additional Classroom work are yet to be received from the Government as of the reporting date.</p> <ul style="list-style-type: none"> • The Chair directed the concerned officials to take up the issues relating to civil works with the ADC (Education). • The Department Head further apprised 	ADC(Education), IS,DEEO

			<p>the House that the civil works under Secondary Education remain pending due to non-receipt of funds from the Government.</p> <ul style="list-style-type: none"> • The Chair further directed the DEEO to take up matters concerning contractor works under Samagra Shiksha with the ADC (Education). 	
		PM -POSHAN	<ul style="list-style-type: none"> • The Department reported that total no of schools availing MDM is 1080 and total no of students availing MDM is 91709. • The DEEO informed that the current cooking cost rates (Rs. 6.78 per child per day for LPS and Rs. 10.17 for UPS) create significant difficulties in serving meals in schools with an enrolment of fewer than 15 students. • The Chair directed that a meeting be convened with parents and SMC members to discuss the issue of insufficient budget for serving meals. The Chair further instructed that the matter be reported to the higher authorities to ensure that quality meals can be provided to the students. 	

		Dropout 2024-25	<ul style="list-style-type: none"> The Chair directed that a review meeting be conducted with the teachers to discuss Quality Education, dropout rates, and the reasons for both male and female dropouts in Elementary, Middle, and Secondary Schools within a short period of time and report the same to the undersigned. 	
Education		AADHAR	<ul style="list-style-type: none"> The Department informed the House that, out of a total of 1,47,038 students, 1,19,955 students have received their Aadhaar cards. The DEEO further stated that the AADHAR registration rate remains low due to the non-availability of required documents. The Chair directed that the AADHAR registration status be improved by the next month and also instructed that centre-wise action plan be prepared and submitted to this office within 7 days. 	
		APAAR Generation	<ul style="list-style-type: none"> The Department reported to the House that, out of a total of 1,47,037 students, 1,07,575 AAPARs have been successfully generated. It was further stated that the generation of AAPARs failed for 	

			<p>1,381 students due to mismatches in names and other details.</p> <ul style="list-style-type: none"> The Chair directed the IS to select schools within a 5 km radius and form clusters. From each cluster, one major school should be identified, and a Road Safety Committee constituted. The student community should also be actively involved. An action plan should then be prepared, and the report submitted by 27th November with the objective of reducing the rate of accidental cases. 	
		Miscellaneous		
2.	Employment Exchange	Registration	<ul style="list-style-type: none"> The Department representative apprised that the total registration done for the month of November is 147. He also stated that a District level Career Counselling & Vocational Guidance Program has been organised on 1st November'2025 in Biswanath College of Agriculture Auditorium that provided valuable insights, motivate and guidance on career choices, skill development, and professional growth to more than 280 students of different institutions including ITI trainees of Biswanath District 	Employment Officer

			through resource person/motivational speaker.	
3.	Social Welfare	AADHAR Status	<ul style="list-style-type: none"> The Department apprised the House that in Biswanath, Baghmara, Behali, Sakomatha, and Sootea ICDS, the Aadhaar verification rate is 100%, whereas in Chaiduar and Pub Chaiduar Development Blocks, the rate stands at 99.8%. The Chair directed that emphasis be placed on increasing the verification rate to 100%. 	CDC,Gohpur;AD C, Social Welfare, DSWO,CDPOs
		Poshan Tracker Indicator (Supplementary Nutrition Programme THR & HCM given for at least 21 days)	<ul style="list-style-type: none"> The DSWO reported the status of Poshan Tracker indicators as follows: Supplementary Nutrition Programme (THR & HCM provided for at least 21 days): Total target: THR – 33,455; HCM – 31,290 Achievement for October 2025: THR – 14,204 (45.47%); HCM – 15,313 (50.09%) The Chair expressed concern over the low achievement rates of THR and HCM in Biswanath, Behali, Chaiduar, Pub Chaiduar, Sakomatha ICDS. The Chair instructed the Co-District Commissioner, Gohpur, to conduct a 	

			<p>thorough enquiry into the Poshan Tracker indicators, mainly THR and HCM.</p> <ul style="list-style-type: none"> The Chair directed the DSWO that the achievement rates for the Poshan Tracker indicators (THR and HCM) should be maintained at the same level for all the ICDS Projects in the next month 	
		<p>Child Care Institution Gramin(NGO, Govt Aided)</p>	<ul style="list-style-type: none"> The DCPO apprised the House that in the Child Care Institution – Gramin, the total number of children is 13, comprising 3 boys and 10 girls. The Department also informed the House about the status of the Specialized Adoption Agency (Government-run) as follows: Total number of children: 5 Boys: 3 Girls: 2 The Chair directed Sri Puspankar Patir, ACS, Assistant Commissioner, to inspect the Child Care Institution – Gramin NGO. 	<p>Assistant Commissioner</p>
4.	Labour	E-Shram Portal & others	<ul style="list-style-type: none"> The Labour Inspector informed the house that a total of 1,43,232 unorganised workers from Biswanath district have been registered to date under the e-Shram Portal. 	Labour Inspector

			<ul style="list-style-type: none"> The department further informed that the revenue collected under the Assam Shops & Establishment Act, 1971 for the month of October 2025 amounts to ₹27,300/-. She further stated that under the Contract Labour (R&A) Act, 1970, the total revenue collected for the month of October amounts to ₹57,350/-. 	
5.	PWD(Roads) (Biswanath Division)	MMPPNA	<ul style="list-style-type: none"> The Chair expressed concern regarding the pending works under MMPPNA for FY 2023–24 and directed the EE to instruct the contractor, Shri Raghupati Bose, to ensure timely progress of the following works: (1) Construction of Dhulli to Madanpur Road via Kuhiarbari and Tinisukia, (2) Construction of Samukjuli Village Road, and (3) Construction of Rangamuri to Kathaldanga Road under Mukhya Mantrir Pakipath Nirman Achani for the year 2023–24. He further directed that the contractor shall coordinate with the DFO and take necessary initiatives to complete all works by November 2025. The Chair also directed the EE to convene a Review 	EE, PWD Roads (Biswanath Division)

			<p>Meeting on 27th November 2025 at 3:00 PM with all engineers and contractors involved in the pending works.</p>	
		RIDF XXIX	<ul style="list-style-type: none"> The Chair directed the EE to submit a detailed report to the undersigned on the pending works under RIDF XXIX, so that a letter may be issued to the Chief Engineer for taking necessary action against AGH Construction. 	
	PWD (Roads)	RIDF XXX for 2024-25 Tea Garden Roads	<ul style="list-style-type: none"> The EE apprised the house that out of 25 works, 9 have been completed. The Chair expressed dissatisfaction over the slow progress of the remaining works. 	
6.	PWD(Bldg)	<p>Construction of new Medical College at Biswanath District, Assam.</p> <p>Construction of D.T.O. Office / Secretary RTA at Biswanath Chariali</p>	<ul style="list-style-type: none"> The Chair directed the EE to conduct a field verification of the Medical College campus, in the presence of the ADC (Agril), DFO, Circle Officer, Biswanath, EE PWD (Rds), and GM, APDCL, with regard to the issue of tea cutting in the campus, so that the work can be carried out smoothly and completed in time. The Chair directed the EE to cancel the work and initiate the process for blacklisting the contractor. He further instructed the EE to write to the Chief Engineer, apprising the matter and requesting necessary action. 	ADC(Agril),EE

		Establishment of Eri Spun Silk Mill at Borgang, Biswanath District.	<ul style="list-style-type: none"> The Chair directed the Superintendent, Sericulture, to visit the construction site. 	
		Construction of Mini Stadium at Behali, Behali LAC, Assam	<ul style="list-style-type: none"> The Chair instructed the ADC (Rev) to resolve the land issues pertaining to the construction of the Mini Stadium. 	
7.	PHE	PWSS (KPI-I)	<ul style="list-style-type: none"> The EE informed the house about the dysfunctionality status of PWSS which is as follows: Total handed over :629 Functional:475 Partially functional:63 Non functional:91 <p>The Chair directed all BDOs to hand over the PWSS to the respective User Committees and to create public awareness regarding collection of user contributions for the operation and maintenance of the PWSS in their areas. He further instructed that PRI members should be actively involved in the process</p>	EE, PHE
		BFM	<ul style="list-style-type: none"> The EE informed that there are 18 dysfunctional BFMs. The Chair directed the EE to prepare a Plan of Action for improving BFM readings and to submit the same to this office at the earliest. 	

		DBT Construction	<ul style="list-style-type: none"> The Chair directed the EE to furnish the GP-wise DBT construction status to the ADC (Dev) at the earliest. The ADC (Dev) will thereafter review the progress of the DBT construction works 	
8.	Biswanath Chariali Municipal Board and Gohpur Municipal Board	Others	<ul style="list-style-type: none"> The Chair instructed the CDC, Gohpur to review the works showing slow progress and to obtain a suitable date from the Hon'ble MLA for inauguration of the completed works. The Chair also directed the EO to coordinate with the CDC, Gohpur in this regard. 	CDC,Gohpur; EOs
9.	POWER	33/11kV Sub Stations under "AIIB" SCHEME,Gingi a	<ul style="list-style-type: none"> The Chair directed the DGM to address the forest-related issues concerning Gingia Sub Station in coordination with the DFO. 	ADC(Dev), DGM,APDCL
		Un electrified House Holds	<ul style="list-style-type: none"> The ADC directed the department to verify the eligibility of getting the household electrification in the habitants of Char Areas. 	
		PM SURYA GHAR MUFT BIJLI YOJANA	<ul style="list-style-type: none"> The Chair directed the DGM, APDCL, to implement this scheme in coordination with the LDM to ensure that the maximum number of applicants benefit from it. 	
		Others	<ul style="list-style-type: none"> The Chair directed the DGM to ensure adequate safety 	

			measures for ground-level workers and also directed to ensure supervisor level department official should be present at the field during work.	
10.	Handloom & Textile Department	WEAVERS WELFARE SCHEMES	<ul style="list-style-type: none"> The Chair directed the Assistant Director, Handloom & Textiles to coordinate with the CEO, Zilla Parishad for organizing various awareness programmes, ensuring that the maximum numbers of weavers are benefitted. 	Asstt. Director
11.	Water Resources	Others	<ul style="list-style-type: none"> The Chair instructed to complete all the pending works by December/2025. 	EE
12.	Irrigation	Others	<ul style="list-style-type: none"> The Chair enquired about the reason for the slow progress of works, to which the EE apprised that the pace of work has been affected due to ongoing harvesting activities. The Chair further directed that all pending works for FY 2018-19 be completed by December 2025 	EE
13.	DICC	PMEGP	<ul style="list-style-type: none"> The Chair directed the GM (i/c) to verify and address the issues related to SBI, Balijan regarding the scheme, to take up the matter with the Regional Office, and to submit a report to this office by 26th November/2025. 	GM,i/c

13.	DICC	CMAAA 2.0	<ul style="list-style-type: none"> The department apprised that out of 2284 candidates appeared in the interview, 1760 nos of candidates have been recommended. The Chair enquired about the reason for the failure of 524 candidates, to which the GM explained that the candidates were not selected primarily due to inadequate financial literacy and lack of proper business strategy. 	
		UNNATI	<ul style="list-style-type: none"> The GM (i/c) apprised that a total of ₹110.10 crore has been received under the scheme. He further informed that the unit "M/s Dhullie Tea Plantations Pvt. Ltd." was rejected by the DPIIT Committee, as it was considered an existing business establishment 	
		PM Vishwakarma	<ul style="list-style-type: none"> The GM, i/c reported the house that there are 66 Nos of applications pending at GP/ULB and 1 application is pending at district level. The Chair directed that the matter be taken up with the BDOs and EOs, and instructed that a detailed report be submitted, consolidated GP/ULB-wise 	
		Others	<ul style="list-style-type: none"> The GM (i/c) 	

			informed that two Trade Fairs will be organized in Biswanath district in January 2026 by the Government of India. A total of 500 stalls will be set up, and stall owners will be provided TA/DA at the rate of ₹300 per day.	
14.	A.H & Veterinary	Artificial Insemination	<ul style="list-style-type: none"> The Chair directed the DVDO to issue the notice on artificial insemination to all BDOs, so that the same can be circulated to the respective GPs. 	DVDO
15.	Agriculture	PM KISAN	<ul style="list-style-type: none"> The Chair enquired from the DAO about the reason for the decline in beneficiaries receiving the 20th and 21st installments, which has reduced from 41,073 to 37,399. The Chair directed ADC(Agril) and DAO to verify the matter. 	ADC(Agril),DAO
		RAINFED AGRICULTURE DEVELOPMENT SCHEME (RAD)'2024-25	<ul style="list-style-type: none"> The Chair instructed the CDC, Gohpur to inspect Dhupabar village to review the bee hives and colonies that have already been distributed. 	
16	Cooperation	Others	<ul style="list-style-type: none"> The Chair directed Smti Sunam Das, ACS, and Sri Puspankar Patir to call the Auditor and inquire about the nature of the audit work actually carried out in the Cooperative Societies 	Asstt.Commissioners,ARCS
17.	Fishery	RIDF XXVIII	<ul style="list-style-type: none"> The Chair directed 	DFDO

			<p>BDO,Sakomatha and Chaiduar Development Block to visit Dilapakhara Fish Farm and Kuwari Fish Farm.under RIDF XXVIII for the year 2022-23.</p>	
		PMMSY 2023-24	<ul style="list-style-type: none"> • The Chair directed DFDO to complete all the pending works for the FY 2023-24 by this month. 	

Category-B: - Theme specific

Theme	Action to be taken
DDC meeting	<ul style="list-style-type: none"> • The Chair directed all HoDs to enhance the progress of their respective departments so that the district can secure a strong position among the top districts in Assam. He also instructed them to hold frequent review meetings with their departmental officials. • The Chair further directed all departments to submit their reports with a comparative analysis of the previous month's achievement, the current month's achievement, and the district's position in the state achievement ranking.

The meeting ended with vote of thanks from the Chair.

Digitally signed by
SIMANTA KUMAR DAS
Date: 04-12-2025
17:26:15
District Commissioner
Biswanath

Copy by email for information and necessary action:

1. The Evaluation and Monitoring Division, T&D Department, Dispur
2. The Director, DCP, T&D Department, Dispur.
3. All the Sr.Most Secretaries of All Administrative Departments, Dispur.
4. The Co-District Commissioner, Gohpur.
5. The Co-District Commissioner, Behali.
6. All the District Heads of Administrative / Development Departments & DDC Members.
7. All the BDOs/ Circle Officers.
8. The Senior Development Officer,i/c, Biswanath.
9. The DIO NIC & District Website manager to upload the DDC minutes and confirm the same within 24 hours of approval of minutes.

(e-signed)
District Commissioner
Biswanath


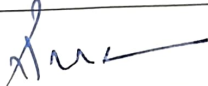

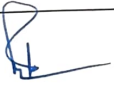








ATTENDANCE SHEET

Meeting Regarding District Development Committee

Venue : Conference Hall, O/o the District Commissioner, Biswanath.

Time : 11:00 AM

Date: 26/11/2025

Sl. No.	Name of Designation	Mobile No.	Signature
1	District Commissioner, Biswanath		
2	CEO, Biswanath Zilla Parishad		
3	Co-District Commissioner, Gohpur	7007653625	
4	Co-District Commissioner, Behali	8638507266	
5	Senior Superintendent of Police, Biswanath		
6	Addl. District Commissioner, Biswanath	8638475928	
7	Addl. District Commissioner, Biswanath	7637815131	
8	Asstt. Commissioner cum B/O Development, Biswanath		
9	Asstt. Commissioner, Biswanath		
10	Asstt. Commissioner, Biswanath		
11	Asstt. Commissioner, Biswanath	8134978126	
12	Leayen Hazarika, DTO	9401651222	
13	Banwaran Bej, DATO	8720947456	
14	Prakul Bheyan AEE (Civil) Gohpur	8638890569	
15	Mohamed Ali Ahmed Supdt. of Serial	9707935246	
16	Aisikh Deka, GM(i/c), DI&CC	86389 32289	
17	Mukut Satma	7002275959	
18	Shiraj K. Taid	8473834850	

19	Prabhat Das IS, SDC, Tezpur & i/c A. Nandan	80112 01620	
20	Sandeep Debnoti	70228 - 10416	
21	Rohit Ch. Borah ASST. BDO, Subchandra Dev.	9002153431	
22	RAHEN SAIKIA Divisional officer Self conservation	9613582190	
23	Satisha Tating Bora P/O Soil Conservation (B/C)	9954992525	
25	Shantam Barman DGM (E), APDCL, Chiranki	9678915397	 26/11/2025
26	Primanshu Saikia. P/O. Sonitpur S.F. Division.	88221 57236	 26/11/2025
27	BHUREN CH BARIK Asst. Director FPDECF	98545 25036	 26/11/2025
28	Mairul Hogue Chowdhury DSWO, Biswanath	9435536629	
29	Biswajit Borah Fishery An. Officer, Biswanath	9957211236	
30	Tahani Borah LOIC, Biswanath	8011315467	
31	Nurul Islam, Deputy CEO ZP, Biswanath	9101443020	 26/11/2025
32	Md. Moy Hussain, EE (PH)	94351-28750	
33	Suman Das ACS Asst C. asst i/c Supt of Exche	7399300828	
34	Rong Borg Terang EE, Bongation	9085705131	
35	Ratan Ch. Mochhary EE, P.W. D Building	7086447675	
36	Musa Haque Ch DPE, SS, Biswanath	7002604933	 26/11/25
37	Dr. Rajit Narayan Kalit DPM, ASDM	7002721236	
38	Santanu Gogoi DPM, ASRLM	8811087942	 26/11/25
39	DEEJYOTI DAS DISTRICT MIS SSA	8721914696	 26/11/25
40	Dr. Durga Kalit S.D. P.O. Biswanath Darsali	8638428690	 26/11/25
41	Er. Jagan Ch. Bora. PWRO, Biswanath District TRO	8638298762	 26/11/2025

42	Sarjit Kumar Roy (SRCS(A)) O/o. Asstt. Registrar of Co-op. Societies, Biswanath Chaurali	7086828355	
43	Mansing Phangcho, Sr. Asstt. Employment Exchange	6001921412	Mn
44	Dr. Anjan Jyoti Baruah CPM (DAY-NULM) B/cheerl	7002060167	
45	Kunjan Jyoti Baruah FMO, Biswanath Municipal Chaurali	8473484132	
46	CHAMPAN DEKA, DPO	8638272449	
47	Nabadeep Kalita. Asst. Director, Handloom Textiles.	7399506930	NK
48	Apurba Chakravarty BDO, Chandrahat	6000506668	
49	Jubaik Ahmed BDO, Sakomaha	7002485600	
50	Puja Kumari, EO, Golipur MB	9971943240	
51	Debananda Nath BDO, Dehali	9678714768	
52	Pranjit Borah, EE, WRD	9864017649	Dsn.
53	Lipin Roy DPO Biswanath	8003596924	
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