

GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER, BISWANATH
BISWANATH CHARIALI

Subject	Minutes of the meeting of District Development Committee
Date & Time	26th September, 2025, 10:00 AM
Venue	CDC Office Conference Hall, Gohpur

The meeting was chaired by Sri Simanta Kumar Das (ACS), District Commissioner, Biswanath. At the very outset, the chair welcomed all the members present and the meeting was initiated with the discussion on the action points of the minutes of the last DDC meeting held on 30/08/2025. The discussions of the meeting are as follows:

Category –A: - Department specific

Sector	Administrative Department	Scheme/Project	Decision/Action to be taken	Agency Responsible / Timeline
Social Sector	Education Department	AADHAAR	ADC (Dev) to coordinate with Aadhaar Coordinator. Both CDCs to expedite Aadhaar registration.	DEEO / ADC (Dev); Next DDC Meeting
		AAPAAR ID	AAPAAR ID to increase post DAI process. DEEO to display boards in schools specifying the required documents, and prepare an action plan accordingly co-ordinating with both CDCs.	
		Civil Works	All ongoing civil works under the Education Department are to be completed by 31st October 2025 . The concerned Engineer must remain present in the next DDC meeting to report on the progress and completion status. The ADC (Education) is directed to conduct a magisterial enquiry into the ongoing works and ensure	DEEO / ADC (Edu.); 31/10/2025

			similar supervision at both CDC levels for effective monitoring and timely completion.	
Health Department	Immunization		Immunization coverage has reached 99% (head count). The ABHA ID generation was reported at around 70%, and it was decided to achieve the remaining target before the next DDC meeting.	Joint Director of Health ; Before next DDC meeting
	Nikshay Mitra		All HODs were once again requested to adopt TB patients under the “Nikshay Mitra” scheme. It was also noted that there are 168 TB patients in the Tea Garden areas of Biswanath District. District Labour Officer shall coordinate with Tea Garden Management for awareness for Nikshay Mitra in their respective tea gardens.	
	IM & MMR		Institutional mortality was reported as 18, with 2 deaths in Tezpur Medical College. Maternal Mortality Rate (MMR) recorded 1 death (target zero).	Joint Director of Health
	Others		Health camps will be conducted at Gaon Panchayat offices for public convenience. The District Immunization Officer (DIO) must be present in all future DDC meetings.	
Veterinary Department Agriculture Department	Vaccination		The department reported ongoing vaccination drives. It was decided that all pending vaccinations must be completed by 10th October 2025.	District Veterinary Officer ; 10th October 2025

		Mobile Veterinary unit	PRI members were asked to create awareness among villagers regarding the Mobile Veterinary Unit (MVU) for timely veterinary assistance.	PRI Members, BDOs and CEO Zila Parishad.
		Others PMFBY	Both Executive Officers of Biswanath and Gohpur Municipal Boards were instructed to make efforts to engage NGOs for stray dog vaccination programmes. The department will also organize animal health camps in different blocks. The Veterinary Officer will provide a detailed date-wise schedule to the District Administration.	EOs, Biswanath & Gohpur Municipal Board DAO ; Continuous
Economic Sector	Agriculture Department	PMFBY	The DAO reported that under PMFBY, 16,000 beneficiaries have been covered. Under the “24th” programme, 4,000 Metric Tons achievement has been completed.	DAO
		Khariff	DAO informed that the Jal Mitra programme for Kharif season is progressing well. He was directed to initiate necessary steps for engaging fertilizer companies as advised by the DISHA House.	
		Others	The department was instructed to promote multiple cropping options in areas where the Irrigation Department has already created irrigation potential, to ensure better productivity and land utilization.	DAO
	Fishery	RIDF XXVIII	The department informed	DFDO / BDO

	Department		<p>about the Dilapokhora Fish Farm.</p> <p>The Chaiduar BDO was instructed to inspect the site by 27th September and submit a brief report for convergence schemes.</p>	Chaiduar ; 27th September 2025
		Others	<p>Status of Amrit Sarovar and the feed mill connection transfer issue was reviewed.</p> <p>The department was directed to resolve pending matters and submit a detailed progress report in the next DDC meeting</p>	
	Industry & Commerce Department	PMEGP	<p>It was decided that under the PMEGP Credit Support Scheme, a meeting with the Lead District Manager (LDM) and Industry officials will be conducted in October 2025 to streamline credit flow.</p>	AGM, DICC ; October 2025 / Jan 2026
		Others	<p>The DC instructed that MoU signatories under Advantage Assam 2.0 should be given preference in land reclassification cases.</p> <p>The Circle Officers concerned were directed to take necessary action and issue the required letters.</p> <p>The department informed that the BNC Kanaklata Field Exhibition will be held from 2nd to 6th January, 2026, and necessary preparatory work will be initiated shortly.</p>	
			<p>Officer absent. Written explanation to be submitted for absence.</p>	
	Cooperation Department		<p>Officer absent. Written explanation to be submitted for absence.</p>	Asst. Registrar of Coop. Societies ; Immediate

Infrastructure Sector	PWD (Roads) Department		<p>The Dhenudhara–Joypur road and Gohpur Civil to Naya Gogra road are both targeted for completion by October 2025.</p> <p>The DC emphasized timely completion and quality monitoring.</p>	EE, PWD (Roads); October 2025
	PWD (Building) Department	Model School	Work on the Mahalaxmi Model School is nearing completion and is expected to be finished by October 2025.	EE, PWD (Building) / Inspector of Schools ; October 2025
		Others	The Inspector of Schools was instructed to initiate the handover process of all completed school buildings without delay.	
	PHE Department	JJM	The department informed that APDCL will share monthly bill statements for JJM works. All pending payments must be cleared before Puja to avoid delays.	EE, PHE / APDCL ; Before Puja
		Others	<p>A low-voltage issue in Gohainchuk area under Chaiduar was discussed;</p> <p>APDCL and PHE were instructed to take immediate corrective measures.</p>	
	Transport Department	Scrapping of Vehicles	All departments were instructed to submit lists of vehicles older than 15 years to the District Transport Officer (DTO) by 10th October 2025 for necessary action and disposal as per norms	DTO ; 10th October 2025

	Municipal Board	Waste Management	The Circle Officer, Biswanath, in coordination with the Executive Officer of the Municipal Board, was instructed to identify suitable land (approximately 2 bighas) in peripheral areas for establishment of a Solid Waste Management Plant.	CO / EO, Municipal Board ; 4th October 2025
		Others	A joint inspection is to be carried out by 4th October 2025. Additionally, a central point for sapling distribution is to be identified for future plantation drives.	
	Zilla Parishad Department	eKYC	The department was directed to ensure completion of e-KYC of all functionaries and beneficiaries by 30th September 2025, with a minimum 80% target to be achieved.	CEO, ZP ; 30th September 2025

The meeting ended with a vote of thanks to the Chair.

****NB:** All Heads of Departments, Biswanath are hereby directed to:

1. Submit their PowerPoint presentations (PPTs) **in both soft copy and three sets of hard copies** to the **Development Branch, Office of the District Commissioner, Biswanath, at least two days prior to the scheduled meeting.**
2. Bring progress reports comparing with previous month's DDC reports in the next meeting.

**District Commissioner
Biswanath**

Memo No.152054/**480287**(A)

Dated B. Chariali, the Oct, 2025

Copy by email for information and necessary action:

1. The Evaluation and Monitoring Division, T&D Department, Dispur
2. The Director, DCP, T&D Department, Dispur.
3. All the Sr.Most Secretaries of All Administrative Departments, Dispur.
4. The SDO (Civil), Gohpur.
5. All the District Heads of Administrative / Development Departments & DDC Members.
6. All the BDOs/ Circle Officers.
7. The Assistant Development Officer, Biswanath.
8. The DIO NIC & District Website manager to upload the DDC minutes and confirm the same within 24 hours of approval of minutes.

(e-signed)
District Commissioner
Biswanath