

Minutes of the SDDC Meeting of Biswanath Sub-Division held under the Chairmanship of Addl. District Commissioner i/c Biswanath on 02/08/2023 at 2.00 PM in The Conference Hall of O/O The Sub-Divisional Officer(Civil), Biswanath.

ATTENDANCE AT ANNEXURE-1

The meeting of Sub-Divisional Development Committee in respect of Biswanath Sub- Division was chaired by the Addl. Deputy Commissioner i/c Biswanath.

At the very outset the Chairperson welcomed all the members present in the meeting. The house then reviewed the progress of works executed by different departments and follow up actions of the last SDDC meeting.

After a threadbare discussion, the following department wise resolutions are taken:

SL No.	Department	Resolutions
1.	Agriculture	<ul style="list-style-type: none"> The District Agricultural Officer, Biswanath is directed to complete the Aadhaar linkage of PM-KISAN beneficiaries with KCC and update e-KYC and also advised to expedite the process of inclusion of farmers in PM-KISAN portal.
2.	PWD(Building)	<ul style="list-style-type: none"> The Asstt. Executive Engineer PWD (B), Biswanath is directed to include Tender Date, Work Order Date, Project Started Date and Expected date of completion of work in PPT. The Addl. District Commissioner i/c Biswanath is directed to Executive Engineer to Justify the Extension of time of completion for delayed works. For getting land NOC from the Tea Garden areas, The Addl. District Commissioner i/c Biswanath instructed the AEE, PWD (Building) to write directly to the SDO(C) Biswanath Sub-Division instead of the Tea Garden Management.
3.	PWD(Roads)	<ul style="list-style-type: none"> Addl. District Commissioner i/c Biswanath instructed the Executive Engineer PWD(R), Biswanath to submit 5 (Nos) of completed works, so that inspection/verification by the Sub-Divisional Officer may be undertaken. The Executive Engineer, PWD(T/R), Biswanath is directed to remove the obstruction in the Circuit House road.
4.	PWD(Electrical)	<ul style="list-style-type: none"> PWD (Electrical), Biswanath is directed to Submit the report in PPT in subsequent SDDC meeting

5.	APDCL	<ul style="list-style-type: none"> AGM, APDCL, Biswanath is directed to short out the issues of Clock Tower and also instructed to issue prior notice to the Municipal Board regarding payment of bills.
7.	Irrigation	<ul style="list-style-type: none"> Addl. District Commissioner i/c Biswanath instructed the Executive Engineer, Irrigation to submit 5 (Nos) of completed Schemes but not Inaugurated schemes, so that ADC i/c Biswanath can inspect those Schemes.
8.	Sericulture	<ul style="list-style-type: none"> The Additional District Commissioner i/c Biswanath reviewed the present status of Sericultural activities going on both in Govt. as well as in private sector and directed to completed the pending any schematic works as early as possible.
9.	A.H & Veterinary	<ul style="list-style-type: none"> The Sub-Divisional A.H & Veterinary Officer, Biswanath is directed to speed up the vaccination of pigs against Classical Swine Fever disease.
10	Dairy	<ul style="list-style-type: none"> The Additional District Commissioner i/c Biswanath instructed to the Deputy Director i/c Dairy Development, Tezpur to take necessary steps for distribution of locally produced Milk.
11	Handloom & Textiles	<ul style="list-style-type: none"> The Addl. District Commissioner, i/c Biswanath instructed to the Superintendent of Handloom & Textiles, Biswanath Chariali to hold more awareness programmes to aware the weavers about the different sizes of Handloom items & other specification of different Benchmark for upcoming 2nd phase procurement process under SWANIRBHAR NAARI Scheme. Addl. District Commissioner, i/c Biswanath decided to hold a meeting with the BM of different Bank branches to discuss about the progress of Weavers Mudra Scheme.
12.	Fishery	<ul style="list-style-type: none"> The Addl. District Commissioner, i/c Biswanath advised to the Fishery Deptt., Biswanath to expedite the progress of the Fishery schemes.
13.	Labour	<ul style="list-style-type: none"> The Labour Officer is directed to speed up the inspection of the various Tea Gardens under The Plantation Labour Act, 1951.
14.	Industries and Commerce	<ul style="list-style-type: none"> The Extension Officer, Industries and Commerce, Biswanath is directed to discuss with LDM to coordinate with the branches to clear up the pending proposals of "PMFME" & "PMEGP" timely.

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15.	Transport	<ul style="list-style-type: none"> Addl. District Commissioner i/c Biswanath instructed the District Transport Officer, Biswanath to control the traffic rules violating E-Rickshaws and also instructed to penalize according to their violation.
16.	Water Resource	<ul style="list-style-type: none"> The Executive Engineer, Biswanath Water Resources Division is directed to make necessary arrangements for Joint Survey of physically completed schemes under SDRF & under Section -50 of 2005. Further he is also directed to take necessary measures to arrange bank erosion at the vulnerable reaches.
17.	PHE	<ul style="list-style-type: none"> Addl. District Commissioner i/c Biswanath instructed the Executive Engineer, PHE, Biswanath to show the month wise target of works in PPT. Progress of formation of Water User Committee, Training and engagement of Jal Mitra is very slow. So, Executive Engineer, PHE, Biswanath is directed to complete the same as soon as possible.
18.	Health	<ul style="list-style-type: none"> The Joint Director of Health Service is directed to improve Health indicator in respect of IMR/CDR and MMR. Mortality ratio of Child (under 5 years) is high in Biswanath, so he is directed to take necessary steps to improve the ratio. 4th ANC Check-up in Biswanath is very less, he is directed to increase the check-up. To increase the distribution of PMJAY Card and complete the rest of e-KYC, The Joint Director of Health Service, Biswanath is advised to take necessary action. Further, he is also instructed to improve the Full immunization Coverage.

The Chairperson asked all concerned HODs to complete the target and sort out inter departmental issues with relevant solutions and bring it to notice of the undersigned.

The meeting ended with the vote of thanks from the chairs.

Signed by Neha Yadav

Date: 19-08-2023 16:33:29

(Dr. Neha Yadav, IAS)

Addl. District Commissioner
i/c Biswanath Sub-Division

Memo No.61021/DFA/94277/

(A)

Dated: /08/2023

Copy to:

1. The Commissioner & Secretary to the Govt. of Assam, T&D Department, Dispur Guwahati, Assam for favour of kind information.
2. The CEO, Biswanath for information.
3. All the ADCs, Biswanath for information.
4. All the Assistant Commissioners, Biswanath for information.
5. All the HODs, Biswanath for information.
6. The Assistant Planning Officer, Biswanath for information.
7. NIC, Biswanath.
8. Office Copy.

(e-signed)
(Dr. Neha Yadav, IAS)
Addl. District Commissioner
i/c Biswanath Sub-Division